

**MINUTES  
GENERAL BUSINESS MEETING  
FEBRUARY 21, 2004**

- I. The meeting was called to order by Chair, Kathy Nininger. She reminded everyone to fill out the conference evaluation form.
- II. Kathy announced Pat Shelden Ward's resignation as Secretary and appointed David Koch as Interim Secretary.
- III. Regional Director's Report – Frank Ciampa
  - A. Frank announced the ACPE Directory is available in CD Format
  - B. He announced that Ralph Carpenter recently earned a Masters in Classical Languages
  - C. Frank indicated that this would be his last Annual Regional Director's report as he was retiring effective October 1, 2004. After his report, he received a standing ovation.
- IV. RD Search Report by Chair
  - A. Timeline and job description were distributed for review and feedback. Possible interview dates should be July 10, 17, or 24 (not 31).
  - B. Job Description – Section I Intra-regional "B" delete the word "enabler" and replace with "administrator."
  - C. The Officers of the Region are the Personnel Committee. They will also serve as the Search Committee. Those officers are: Kathy Nininger, Chair; Lin Barnett, Vice-Chair; Bob Uken, Budget & Investment Chair; David Koch, Secretary; and Billie Beverly, Chair of REM.
  - D. Ralph Carpenter suggested the RD Salary be reported on Schedule C rather than Miscellaneous Income; that will be left up to the discretion of the RD.
  - E. The Ad for Regional Director will be included in the April Newsletter.
  - F. Resumes will be mailed to Joan in accordance with the job posting.
- V. Retirement Party

The Regional Director was asked to leave the room while the group discussed the retirement party. The 2004 budget included a \$1,000 line item for the party and gift. The following people volunteered to serve as the Retirement Party Planners: Urias Beverly, Ralph Carpenter (local contact), Carol Green, Victoria Johnson and Stan Mullin. The committee will draft others to help as plans develop. Joan will assist the group to coordinate with the September Conference Program Planning Committee.
- VI. Committee Reports:
  - A. Nominations – Daryl Hanson thanked the members of the Nominations Committee, Carrie Culleen, Ted Hodge and Bill Scrivener.
    1. Daryl provided an overview of our compliance with the National requirements. He stated that the Region seems to be operating in a "best guess" of the group. He noted several areas where our Shared Governance Manual needs to be revised. For example:
      - Wording conflicts: see item Section 7.2 Election and Term as example
      - Standing Committee chairs: which ones are they
      - Voting members: not student members; why not Associate Supervisors
      - Standing Committees: listed Accreditation
      - Officers: 5, not REM or "treasurer"
      - Administrative Board: not nominations
      - Task Forces: time limits?
      - National Representatives:

2. Bill Scrivener suggested that the Region adopt the National process for National Commissions. With regards to RANC he stated that we need to comply.
3. The Nominations Committee will review the Shared Governance Manual this summer and will present the changes for action at the Administrative Council meeting in September.
4. Daryl presented a slate and the following elections were made:

Chair Elizabeth Price  
 Secretary, David Koch, unexpired term, plus 2 years  
 Long Range Planning vacancies (unfilled)  
 Budget and Investment: Ralph Carpenter 06, Bob Uken, Chair  
 Standards: Dana Schroeder, Bob McGeeney was in wrong class  
 Semi Annual Conference: Celia Thurston, Mulima Evans

Question was asked about appointing people to committees that do not attend the meetings. Daryl will check with Celia regarding her participation on the committees.

Nomination Committee: Jon Paulus, Ted Stoneberg, Cecelia Williams, Orin Newberry

The motion was made, seconded and passed to close nominations and accept the slate as presented. (See attached roster for complete listing)

National ACPE Committee and Office

Carl Buxo and Frank Impicicche were presented as nominees for Board of Reps

Motion was made, seconded and passed to close nominations for the class of 2004 and 2006. The membership voted by ballot and Frank Impicicche was elected to

- B. Budget & Investment - Larry Brandon presented the proposed budget for 2005 and changes for the 2004 budget. Larry stated that the committee anticipates Revenue will continue to increase thereby eliminating the projected budget deficit for 2004 and 2005. Larry explained that the 2004 proposed budget adjustments included the following items:
- Increase from \$25 to \$35 per diem for meals
  - Increase of Certification fees – as per the attached document
  - The Certification Committee also proposed fee increases for all categories
  - Line item for computer equipment for the new RD
  - Money for retirement party
  - Budget for interviewing RD candidates

Motion was made, seconded and passed to accept the changes to FY 2004 and to approve the proposed FY 2005 as presented.

Larry announced that he had accepted a position in the North Central region. He expressed his appreciation of everyone in the region and how much he enjoyed his 36 years with the ECR. The group gave Larry a standing ovation.

- C. REM - Billie Beverly reported that the 2004 REM Invitational was held in Oaklawn, IL. February 5-7. The conference was entitled "Making Connections in an Age of Multiculturalism." There were approximately 200 people in attendance. Rev. Dr. Jacquelyn Henderson was installed as the new President/Convener. A variety of workshops were offered for supervisory students, clinical members as well as workshops for supervisors. The next Invitational will be held in Florida. Our regional meeting was well attended. We awarded a grand total of \$980 to applicants to help offset expenses for their attendance at the REM.

- D Certification Report - Mike Saxton reported that the Certification Committee reviewed one theology paper and met nine individuals as follows: 2-Readiness Consultations; 1-Extension of Associate (granted); 3-Extension of Candidacy (granted); 3-Candidacy (two granted); 1-Theology Paper Review (not passed).

The Committee proposed an increase in Certification fees charged to candidates. This proposal was later approved by the Budget Committee, Administrative Council and included in the 2004/2005 budget as approved in the General Business Meeting.

- E. Accreditation: Rhonda Gilligan Gillespie reported on the status of Riverside and Tri-Health. She announced that Howard Community Hospital had changed its name to Howard Community Regional Medical Center. One center withdrew voluntarily-Central Baptist.
- VII. Appointments by Chair: Kathy Nininger announced that Carl DeMeritt and Martha Amann were appointed to serve as Co-chairs of the Clinical Member Task Force.
- VIII. Lin Barnett thanked Teresa Snorton and Karl Van Harn for their excellent presentations. Larry Brandon for Fridays worship service and Carl Buxo for Saturdays worship service. Jon Paulus for the leading the SIT/SC event and for coordinating the entertainment for Friday evening. He also acknowledged Jon, Henry Uy and Lisa Rhyand for playing music during the social hour.
- IX. ACPE Presidential Election – Frank Ciampa announced that Bill Scrivener was throwing his hat into the ring for ACPE President Elect. Frank gave his endorsement of Bill and asked that the region support Bill in his run for office.
- X. The next meeting is scheduled for September 24 & 25, 2004 in Lexington, KY. (Committees will be meeting Wednesday & Thursday the 22<sup>nd</sup> and 23<sup>rd</sup>). Program Co-chairs are Ted Hodge and Donna Farrar.
- XI. Summer CPE day is scheduled for July 9, 2004 at Earlham IN.
- XII. Announcements: Hueston Woods does not use credit card or other information on their key cards.
- XIII. Adjournment – 11:10 A.M.

Respectfully submitted,  
David Koch  
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