

[Note: The minutes will be moved for approval at the Feb 2009 General Business Meeting. Hard copies will not be distributed at the meeting. Please print these minutes if you want to have a copy available at H/Wds].

**East Central Region, ACPE
General Business Meeting Minutes
September 12, 2008**

Call to Order 9AM: Elizabeth Price, Chair

Quorum declared present by Chair

Minutes: **MSP**, minutes of the February 22, 2008 business meeting of the ECR received as distributed.

Webmaster: Chair announced that J. Esther Roach had submitted her resignation as Web manager effective December 2008. A search will begin immediately for another web manager.

REM: Sheryl Nicholson for Victoria Johnson

-The 2009 REM Invitational will be offered in conjunction with the Spiritual Care Collaborative 01/31-02/04/09, at Disney's Coronado Springs Resort & Convention Center Walt Disney World, Florida. Conference Theme: *The Hard Reality of Living Intentionally in a Village of Care.* Dr. Stacy Floyd-Thomas, associate professor of ethics and director of black church studies, Brite Divinity School, Texas Christian University will be the plenary and worship presenter. Her recent work is entitled **Deeper Shades of Purple: Womanism in Religion and Society**. This is an important collection of the leading scholars in Womanist religion, ethics and theology. Dr. Thomas will contribute mindfully of the theme for the 2009 Summit: ***Health and Hope: The Hard Reality of Living Intentionally in a Village of Care.***

The Southwest Region will host REM Invitational 2010. Meeting dates are February 4-6, 2010 in San Antonio, Texas.

Certification: Beth Newton Watson

- For Associate:
 - Two certified Associate Supervisor: Laurie Hearn, Satoe Soga
 - Two need our encouragement and care: William Foster, Wayne McKenney
- For Candidate:
 - Four certified Supervisory Candidate: Stacy Kenney, Jill Rasmussen-Baker, Peggy Matacale, Jose Albovias
 - Four not certified Supervisory Candidate: Jo Olson, Rachel Argueta, Esther Roach, Versey Williams
- For Readiness: William Jensen, Yvonne Miloyevich
- Leadership changes:
 - Beth Newton-Watson will move to National Commission, 10/1/08
 - Ann Letson will not seek a new term on Committee.
 - Frank Impicliche will become Committee Chair 10/1/08
 - Carl Buxo will also be representative to National Commission.

Finance: Bob Uken

- The ECR per student fee will be raised to \$65 January 1, 2009.

General Business Meeting Minutes September 12, 2008

- An annual charge of \$250 will be charged to each ECR Center for Regional accreditation costs to spread out 10 year fee beginning 2009.

Accreditation: Connie Bonner

- A regional policy and procedure manual is being developed. It will describe policies particular to our region, such as the deadlines for the 5 year review and the Rights and Responsibilities of the Chair, Vice-chair (a new addition), and Committee Members.

Five-Year Reviews in past year:

- Nationwide Children's Hospital, Columbus, OH
Wade Rowatt and Marla Coulter-McDonald, reviewers
 - recommending continued accredited membership to offer programs of CPE, Levels I/II and Supervisory with no notations. The committee wishes to recognize and thank Nationwide Children's for their organized, thorough and timely response to Part I of the review process.
- Deaconess Hospital, IN
Frank Woggon and Bob McGeeney, reviewers
 - recommending continued accredited membership to offer programs of CPE, Levels I/II and Supervisory with no notations.
- Twin Towers Retirement Community, OH
Bob McGeeney and Amy Greene, reviewers
 - recommending continued accredited membership to offer programs of CPE, Levels I and II with one notation (308.6.2).
- Riverside Methodist Hospital & Grant Medical Center, OH
Rhonda Gilligan-Gillespie and Bill Foster, reviewers
 - recommending continued accredited membership to offer programs of CPE, Levels I/II and Supervisory with no notations.
- TriHealth CPE/Good Samaritan Hospital, OH
Ruth Alpers and Vickie Johnson, reviewers
 - recommending continued accredited membership to offer programs of CPE, Levels I and II, with four notations (302.1, 304.9, 308.6.2, 308.6.3)
- Clarian Heath Partners, IN (postponed to 2008)
Rhonda Gillespie and Ruth Alpers, reviewers
 - recommending continued accredited membership to offer programs of CPE, Levels I/II and Supervisory with no notations.
- Howard Regional Health (postponed to 2008)
Chuck Doughty and Isaac Njuguna, reviewers
 - recommending continued accredited membership to offer programs of CPE, Levels I and II with no notations.
- Detroit Medical Center (postponed to 2008)
Carol Green and Ruth Alpers, reviewers
 - recommending continued accredited membership to offer programs of CPE, Levels I/II and Supervisory with nine notations (302.1; 303.1; 303.3; 304.1; 305.2; 308.6; 308.6.2; 308.6.3; 306.6.5).

General Business Meeting Minutes September 12, 2008

- Covenant HealthCare, MI (postponed to 2008)

Connie Bonner and Chuck Doughty, reviewers

- recommending continued membership to offer programs of CPE, Levels I and II with four notations (302.3/303.3/303.4; 308.6.2).

Ten-Year Reviews in past year:

- The Ohio State University (reviewer: Bob McGeeney)
Site Team: Carol Green (chair), Frank Woggon, Connie Bonner
- recommending continued accredited membership without notation to offer units of CPE. Levels I/II.

Centers with Contract Supervisors:

- | | |
|-----------------------------------|------------------|
| • Detroit Medical Center | Urias Beverly |
| • Covenant HealthCare, Saginaw | Urias Beverly |
| • St. Vincent MMC, Toledo, OH | Janet Ryan |
| • Twin Towers, Cincinnati | David Schwarz |
| • DMC (Sinai Grace)/APPEC/Detroit | Cecelia Williams |

Centers with Interim Supervisors: N/A

Upcoming Reviews:

2008 Ten-Year Reviews (3)

- Kettering Medical Center Network, OH
- UHHS/CSAH-Cuyahoga, Inc., OH

Satellite to Accredited Member:

- VA Lexington, KY

2009 Reviews:

Component Site Visit:

- Christian Homes, South Bend, IN to be a component of Christian Homes, which is in the North Central region. Desire is for one extended unit per year, accreditation site visit will be coordinated with North Central region and East Central region. Similar to a satellite review.

2009 Five-Year Reviews:

- The Christ Hospital, Cincinnati, OH
Reviewers: Ann Letson and Chuck Doughty
- Pine Rest Christian Mental Health Services, Kalamazoo, MI
Reviewers: Marla Coulter-McDonald and Ruth Alpers

Ten-Year Reviews:

- Cincinnati Children's Hospital Medical Center, Cincinnati, OH
- Hospice of the Bluegrass, Lexington, KY
- St. Joseph Regional Medical Center, Inc., South Bend, IN

Upcoming Meetings:

Accreditation Committee: December 5, 2008 1:00 - 4:00 PM Eastern Time for a possible conference call.

ECR: February 26-28, 2009 at Hueston Woods. Because Wednesday, February 25 is Ash Wednesday, the proposal is to meet 1:00 - 8:00 PM on Thursday, February 26, 2009.

General Business Meeting Minutes September 12, 2008

September 10-11, 2009 in Louisville, KY, 9/10/09 at 6:00 PM and 9/11/09 at 1:00 PM

- Last Day on which site team can visit a Center to get materials to National Accreditation Commission Fall 2009 meeting is June 9, 2009 for Fall Review at National.
- Accreditation Committee internal processes:
 - Committee will develop a Regional policy and procedure manual for scheduling reviews.
 - Committee will appoint a vice-chair of Accreditation.
 - Committee will develop a listing of rights and responsibilities for committee members.

Standards: Joe Viti

- 2010 Standard documents need to be read quickly in order to make comments.
- Discussion of 2010 Standards on Saturday at ECR meeting 9/13/08.
- In response to Standard 308.9, 75% of students need to receive credit for units as discussed at Standards' National meeting.
- Proposal offered from ECR that a drop-down box be included on the electronic report form for a narrative on student's failing.
- Thresholds added sentence for % passing CPE.
- Comment from ECR: In current report form or other venue, an ACPE Supervisor does not have an opportunity to write a narrative to demonstrate quality supervision that is meaningful and acceptable but still might produce a statistic below 75% completion.

Nominations: Lin Barnett

- Laurie Hearn was nominated as Standards 2011 replacement.

Ethics: Carl Buxo

- No report

Board of Representatives: Marla Coulter-McDonald

- Probable name change for ACPE being floated.
- United States Department Education items discussed.
- Review of last National Conference presented.
- Carl Buxo and Yoke Lye-Lim Kwong trained in new ethics commission responsibilities.

General Business Meeting Minutes September 12, 2008

- Stan Mullin is officially Honorably Retired.
- Installation of Scrivener as President celebrated.

Personnel: Karl VanHarn

- Affirmation of Cal Brand as Regional Director and Joan Lyke as Regional office manager for their service.
- Cal Brand is not going to renew his contract for personal reasons and he would like to supervise CPE overseas. He said he is willing to extend his contract for one year if requested by Council.
- Joan Lyke is willing to continue to serve.
- The Search Committee is made up of the Personnel Committee (Regional officers), a Board of Representatives person, REM representative, and a Clinical Member. The regional Chair is chair of the Search Committee.
- Search Committee proposed process: Committee will review Regional Director position up to February, 2009; present results to Administrative Council in February, 2009 at Hueston Woods; then solicit applications through May, 2009; meet in July, 2009, to interview applicants and decide on recommended candidate; present the decision to the ECR electronically; then officially in September, 2009 at the ECR meeting when a vote will be taken. Term of newly elected Regional Director will start October 1, 2009.

Regional Director: Cal Brand

- Cal confirms that he will be retiring after at the end of his term September 30, 2009
- John Peterson comments and thanks Cal for his thoughts and prayers at the time of John's heart surgery. Cal also helped find an alternate supervisor for the summer CPE program.
- Cal thanks Elizabeth Price for setting up the meeting in New Harmony
- He thanks the committee chairs for their work doing the year.
- Report: ACPE Supervisors Bob Nace and Harold Nelson have died since last Regional meeting. Nace was noted for his work in congregational CPE.
- Ed Thornton is in the hospital but sends greeting from his hospital bed.

History: No report this time; David Hurst was appointed chair effective October 1, 2008.

ACPE Executive Director: Teresa Snorton

General Business Meeting Minutes September 12, 2008

- Appreciation expressed for Cal and other members of the Region who have supported ACPE and Teresa from the beginning of her CPE process.
- Electronic student unit reporting process working except for a few who are having some difficulty. Please get reports in if not done so yet.
- Reported the Board of Representatives' acceptance of the New Generation Project which focuses on ways of looking at creative and new ideas in ACPE.
 - Project will also:
 - Help Centers meet Standards creatively such as CPE with underrepresented sub groups.
 - Enhance accessibility of Supervisory CPE.
 - Facilitate international programs.
 - Encourage community ministries.
 - Facilitate future leaders (ACPE academy) - including administration of spiritual care departments.
- Announced that Foundation for Clinical Pastoral Education Executive Director is Deborah Whisnand. The FCPE is ACPE's fundraising and investment arm. It was established in December 2007. The sole purpose of the Foundation is to raise and manage the resources necessary to promote ACPE's bold vision of spirituality, healing and education of seminarians, clergy and lay people of all faith traditions.
- Reviewed Joint Ethics process - all complaints to Teresa first. Ethics Commission reshaping and doing education on ethical issues.
- Noted that the international student process is a long and frustrating job. Turn downs based on past experience. Time is of the essence - January 1 for June or August start. However, the student has to be accepted before the process can begin.
- The APC salary survey is on the ACPE web site but do not duplicate. Purchase only through Spiritual Care Collaborative for \$20.
- A new suite in same building which houses the ACPE office has been purchased for the Foundation. It is shared with the Journal of Pastoral Care and Counseling.
- Vida resigning as of Friday, 9/19/08.
- Expect to have the web site rewritten by January 1, 2009.
- National conferences are in Richmond in October and Orlando in February

General Business Meeting Minutes September 12, 2008

Foundation for ACPE: Dennis Kenny

- Expressed thanks to Teresa and office staff for providing assistance to the consultant, Mark Lichterman.
- The Foundation web site is being created. It should be operational very soon
<www.fcpefoundation.org>
- Campaign being prepared by Campaign Cabinet
- A couple of large donations have been received with the balance to come from national and local program commitment
- The Arthur Vining Davis foundation may be providing matching funds. More details will be provided as they become available.
- Annual Campaign starting soon - goal of \$100,000; with 50% matching gift from a donor who will match whatever ACPE raises.
- Let Dennis know of new donor possibilities

ACPE President: Bill Scrivener

- Telling the story of CPE is one of his goals.
- Teaching, healing, community building stories are being sought.

Fall ECR Conference: in Louisville, September 11-12, 2009.

Reported: Vice-chair of Accreditation is Ruth Alpers

Thanks expressed by Region to Elizabeth Price for her two years of service.

Yoke Lye-Lim Kwong gives thanks in three languages.

Adjourn: 2:55 PM

Respectfully Submitted,
David Koch

The Rev. David C. Koch
Spiritual Care & Education
915 N. Reynolds
Toledo, OH 43615
davidckoch@earthlink.net