

ECR ACPE
General Business Meeting Minutes
Fort Wayne, IN
9/24/2010

Call To Order: 1:30PM Karl VanHarn

Approval of Minutes: Moved, Second, Passed

Nominations – Lin Barnett

- Carol Green left the region and John Peterson agreed to fill her position as Certification Commission member at large class of 2012.

Moved, Second, Passed

- Orin Newberry nominated to long term visioning

Moved, Second, Passed

- *Appointments by Regional Chair:*

- *Clinical Members Task Force Co-Chairs – Martha Amann, Stan Mullin*
- *History Task Force – David Hurst*
- *REM Task Group – Vickie Johnson*

Accreditation – Ruth Alpers

- **Accreditation** – Ruth reported she received communication from National that centers now have 45 days to file end of Unit Reports. Failure to do so will result in an automatic notation for late reports; at the present time there will not be associated fee attached to the notation.
- Centers will need to have a report and plan of action on their End of Year Report. This is a new requirement and supervisors are living into the new system.
- The region will have 5-10 Year Reviews in 2011. In conclusion, she reported centers seem to be adjusting to the new accreditation process.
- Ruth expressed special thanks to Chuck Doughty and Carol Green for their service on Accreditation. And, an advance welcome to Rabbi Julie Schwartz who will be the new CPE supervisor at Hebrew Union College in Cincinnati, OH.

Regional Certification – Frank Impicciche

- Frank reported that Certification is reviewing the Core Curriculum for supervisory education; multicultural competency is a focus.
- A total of 10 individuals met with committees at this meeting; results were:
 - 3 of 4 made candidate
 - 2 of 2 were granted extensions
 - 2 of 2 made full supervisor
 - 3 met a readiness committee

National Certification - Beth Newton Watson

- Beth indicated that National is bringing focus and awareness concerning curriculum addressing cultural competence. Discussion took place on how to bring this topic to our region and training centers. She shared that 5 individuals are going to National this fall: Deborah Damore, Cam Holzer, Jill Rasmussen-Baker, Sarah Reed and Jim Wright.

Finance – Jim Wright

- Jim reminded everyone about the increase in Student Unit fees – effective January 1, 2011 student unit fees will be \$80 per student unit (increased from \$65).
- He explained the committee will continue to review regional finances, its operations and make suggestions for improving the bottom line.
- Jim announced that due to financial constraints, National decided to pay for one representative and allow the 2nd representative to participate by conference call for votes. If regions wanted their 2nd representative to participate in person – it would be at the regions' expense. He said the Administrative Council values face-to-face meetings and it was the general consensus to send the 2nd representative to national, although we may have to use some reserve funds to cover expenses.
- **Motion, seconded and approved:** to provide up to \$1,500 for expenses to send the 2nd Board of Representative to the national meeting. The funds would be paid from the Contingency Line Item and/reserve fund if necessary.

Standards – Joe Viti announced the committee met 9/23/2010 and discussed 3 issues related to the 2010 revision: 1) final evaluations, 2) faculty student ratio and 3) distant student learning.

- Final Evaluation/Unit Credit: some students are given 1.5 units of CPE credit for 650 hours. The Standards lists 1.0 or .5 and does not mention 1.5. This issue also raises issues related to fees and Level I or II. When asked about the rationale behind 1.5 units supervisors listed timing for midterms, semester scheduling and learning goals. Conclusion is that it might be done to match the semester calendar with theological schools but it is not listed in Standards.
- Faculty Student Ratio - 13 to 1 Supervisor or Associate or 6 to 1 Candidate; Standards state no more than 4 SES or Candidates for those supervising SES or Candidates.

Distance Learning – Standards has been discussing distance learning. The goal is to preserve what CPE's integrity. There are concerns regarding relationships, intimacy, vulnerability and confidentiality in cyberspace. Gary Sartain, North Central Region, has been working with electronic media and is open for consultation.

Regional Director's Report – Dennis Kenny

- There are some institutions that are going to start CPE or renew CPE.
- Dennis stressed the importance of supervisors working closely with administration to fill their positions when they are planning to retire or take another job. By doing so it will help assure the stability of the program whenever a vacancy occurs.
- Dennis stated he was very appreciative of the opportunity to serve as Regional Director. He said there is good energy in this region. He complimented the members of this region for their willingness to dialogue about differences.

Old Business

A. Grant Reports

- I. Cal Brand said he was very grateful to the region for its grant toward his expenses to participate in the Presbyterian University CPE program in Kenya. He said he supervised Joseph Mathali, SES who had previously completed 1 unit of CPE. Joseph

is hoping to come to the United States in 2012. Cal also thanked the region for the laptop that was his lifeline and valuable resource while in Kenya. He will be sharing more about his experiences in Kenya at workshops during this conference.

- II. Marla Coulter-McDonald also expressed her appreciation for the grant from the region toward her expenses to participate in a 12 day pastoral care retreat in Israel. Ted Hodge and his wife Jan also attended. The NAJC initiated this trip as it wanted to learn how to use the CPE model in developing religious and non-religious leaders. Marla and Ted will present a workshop about the retreat this afternoon at a workshop.

B. By-Laws – Karl Van Harn

Karl explained that the region had been asked by National to amend its bylaws to define a quorum. The Administrative Council approved the following: *“A majority of the members of the Administrative Council shall constitute a quorum for the transaction of business.” The Administrative Council may meet at other times as deemed necessary and called by the Chairperson or any three members.”*

Motion, second, discussed, passed.

A motion was made and seconded that “Regional Meeting quorum is defined as 5% of regional voting membership.”

Daryl Hanson made an amendment that was seconded that a ...”quorum is defined as 20% of the regional voting membership.”

Discussed, defeated.

Original motion of 5% voting membership makes quorum was seconded, passed.

Supervisory Emeritus: Karl announced that the Administrative Council had approved the nomination of Cal Brand as Supervisory Emeritus. Letters of support were received from Kathy Ninger and Frank Ciampa. Marla & Frank will submit Cal’s name to the Board of Reps for approval.

Governance Changes Presentation: Marla Coulter-McDonald and Frank Impicicche gave a thorough presentation of the proposed Governance changes. Each member received a copy of the presentation via email before the meeting as well as a paper copy at the meeting. After the presentation they led a panel discussion of the proposed changes.

- A. There was a lively dialogue and opportunity for discussion during and after the meeting. Several questions/comments were made during the discussion including:
 - Are the proposed changes congruent with our organizations constitution?
 - How much money will the changes actually save? Not sure the changes as proposed will result in cost savings at all.
 - Who will represent this region? How will transparent communication take place and by whom?
 - How does the pyramid function? Will 7 people make the decisions for everyone?
 - Concern expressed about loss of power by membership.
 - It’s not clear to whom the Executive Director reports.

As approved @ 2/18/11 Business Meeting

- Is there any consideration for voting members-at-large?
- The reason for change (slide 15) is not addressing empowering and fiscal responsibility. Suggestion was made that each point be explained in greater detail.
- What compromises the leadership council? Does each region function differently?
- Are there other professional organization models that we might learn from or use as example(s).
- The relationship between FCPE & ACPE is not clear.
- More data is needed to demonstrate how the changes will affect the bottom line.
- Who is the “legal” representative?

Adjourned – 3:50

Respectfully Submitted,

Rev. Frank Nation, D.Min, BCC
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