

**ECR ACPE**  
**General Business Meeting Minutes**  
Salt Fork Conference Center  
9/23/2011

**Call To Order:** Judy Ragsdale 8:40AM

**Motion to approve February 18, 2011 Minutes**

Moved-Marla, Seconded-Ruth Approved

**Nominations:** Lin Barnett explained the majority of nominations occurred at the spring meeting; nominations at the fall conference were to fill vacancies that occurred since the spring meeting. **Motion, Seconded, Passed** the following nominations/changes to the Regional Leadership Roster:

- Changed (R) designation to (1) for Ruth Alpers, Accreditation Chair & added (2013) to designate Ruth's class as chair
- Marla Coulter-McDonald (R) Class 2011 (to replace Rhonda Gilligan-Gillespie) on Accreditation Committee
- Stacy Kenney (R) Class 2013 (to replace Mike Oskin) on Accreditation Committee
- Wayne McKenney (1) Class 2014 on Accreditation Committee

**Finance:** A verbal finance report was given by Joan in Jim's absence. It was reported that finances were in good shape. A \$500 check was sent to FCPE, as a statement of Good Faith for the annual fund as approved by the Officers of the Region from the Contingency Fund, June 2011. [A copy of the 2010 audit was included in the conference packets].

**Accreditation:** Ruth Alpers thanked members of the Accreditation committee for their dedication, time and service. She reported it had been a very busy year thus far with three 10 year reviews scheduled for November. Ruth reminded supervisors that if their center received a notation for late student unit reports – they are required to send an interim annual report to her. The interim report should describe how they have addressed the notation. [Supervisors may use the annual report form as the interim report form].

Report given by Ruth included the following highlights:

- 2011 - 10 year reviews earlier this year  
Bronson HealthCare March 6-7, 2011  
Howard Regional Health System August 18-19, 2011
- 2011 - 10 year reviews scheduled for November  
Covenant Health Care - November 3-4, 2011  
Indiana University Health - November 10-11, 2011  
St. Joseph Regional Medical Center - November 29-30, 2011
- 2012 - 10 year reviews to be scheduled  
Baptist Hospital East  
Norton Healthcare  
University of Louisville Healthcare-University of Louisville Hospital  
Detroit Medical Center Vanguard (Sinai Grace)  
Beaumont Health System
- 5 year reviews  
Lutheran Hospital of Indiana  
Mt. Carmel Health System
- Satellite Added

Louis B Stokes VA Medical Center Cleveland, OH (Host center is Cleveland Clinic, provisional letter provided)

- Candidacy  
Summa Health System Akron, OH
- Postponement of Review  
William Beaumont Hospital Royal Oak, MI requested postponement of 10 year review
- Regional Changes  
Julie Schwartz is supervisor at HUC-JIR

Contact person for Cincinnati Children's Hospital Medical Center changed to Ruth Alpers

Louis A Johnson Health Care System Clarksburg, WV – A satellite program of Pittsburgh VA system (cross regional with Mid Atlantic) reported change in supervisor at the satellite program to Donald Harris.

Grant Riverside reported a name change to OhioHealth.

William Beaumont Hospital reported name change to Beaumont Health System.

Larue Carter Memorial Hospital in Indianapolis is due to move to accredited membership in 2012.

- Centers Closing  
July 1, 2011 Hospice of the Blue Grass Lexington, KY voluntarily withdrew their membership. Student files are securely stored at Cincinnati Children's Hospital Medical Center.

At the last meeting of the Commission, additional adverse action was taken against Akron General Hospital and accredited membership was withdrawn.

- Vacant Center(s)  
UK Health Care-University of Kentucky Hospital, Lexington KY  
The Christ Hospital Cincinnati, OH
- 2012  
5 year review – HUC-JIR  
Possible 10 year reviews – Sinai Grace, Beaumont Health System

**Certification** – Beth Newton Watson reported 5 individuals met committees at this meeting:

- 2 for Candidate: Mark Rogers-Berry granted, Jim Martin denied
- 1 Associate Extension: Vicki Johnson granted
- 1 Candidate Extension: Frank Nation granted
- 1 Readiness Committee: Philemon Okoh

National Commission: Beth apologized to Stephen O'Brien and Wayne McKenney and any others that were not able to meet a committee for full at the regional meeting as anticipated. She explained there is a shortage of available supervisors for Certification meetings both at the regional and national level. Several suggestions were made for improving the process and communicating with candidates going up for full. Beth said there is no guarantee that individuals can meet for full at the regional level; however, there is a guarantee at the national level.

Beth indicated National continues to work on the continuing education form; equivalency for NACC supervisors and faith group equivalency for those who do not have a Masters.

Beth said nine individuals from our region will be meeting the Certification Commission in November: Donald Chase, Cam Holzer, Bob McKenney, Vera Markovich, Stephen O'Brien, Jim Rasmussen-Baker, Sarah Reed, Whit Stodghill and Jim Wright.

**Standards**—Joe Viti gave a power point presentation and moderated a discussion of the proposed changes:

- Final Supervisory Evaluations: we are being challenged as a customer service issue to look at best practices of communicating the learning and growing experience of CPE students in a format sufficient for the theological formation needs of Seminary reps. The Standards Committee is proposing writing final evaluations in a narrative around Outcomes rather than just a check list format.
- CPE 1.5 Unit Programs: those that offer 1.5 units do so to keep the program in line with academic schedules of universities and seminaries; and report more time for self-care, final evaluations and to work on special projects. This causes a problem for standards 308.8.3; and supervisors write two evaluations for 3 units of CPE conducted over an 8 month period. Some members challenge the need for a new standard as it is not clear how many supervisors actually run 1.5 units. Those in favor of validating the practice suggest a requirement that supervisors write a substantial mid-term evaluation because 16 weeks is too long to go without an evaluation.
- Expanding the Core Curriculum to include competencies to better equip CPE students to relate to and deal with ethical issues within the context of their pastoral practice. Currently, there are no Standards to require such competence in Level I, II and students in Supervisory Education, Supervisory Candidates and Supervisors. Supervisors often serve on ethics committees and they need to include ethics in their CPE programs. He referred to seminar on ethical dilemmas and said there are three objectives in the study document that need a broader context.
- Distance Learning: Some supervisors have experimented with new technology for creative ways to provide distance learning for people that are too far away from CPE Centers and CPE students who want to enter the readiness stage of supervisory training but have no supervisory training center within commuting distance. The question is whether or not to write a standard to move this technology forward or conduct research, collect data from cognate groups and determine best practices as a viable way to implement creative technological applications of learning. The discussion included the positives and concerns in long-distance education. A discussion from the floor suggested that Standards needs to gather more information before creating a Standard for this category.

Joe encouraged members to follow the study documents that will be posted on the national web-site and to provide feedback. These proposed changes may influence the practice of supervision and how supervisors operate units of CPE.

**Board of Reps Report:** Ted Hodge provided a detailed written report that was included in the registration packet. Highlights included information regarding: Executive Director Transition; Foundation for Clinical Pastoral Education; CPSP/ACPE Conversation; Core Curriculum; Education and Certification Team; Strategic Planning and Executive Director Search; etc.

- Discussed whether our region will send one or two reps to national committee especially when he will be unable to attend in February. National passed one rep for each region but this decision needs to be ratified by the membership in February. Marla and Ted, in consultation with Dennis will look at this issue for February national meeting.
- Discussion about whether one of the requirements for the ACPE executive director should be a supervisor or not.

- Strategic Plan – Request for more information about how the Strategic Plan is progressing and developing.
- Need to be clear about what “consolidation” and relationship means concerning ACPE and APC.

Ted encouraged the membership to provide feedback to him and Marla regarding these issues before the leadership meeting in November.

**Long Range Planning:** Karl Van Harn said the committee met and began to brainstorm ideas. The work of the committee will continue in the future. Highlights of the discussion included:

- 1) Welcome new members: include an introductory bio in the newsletter; present new members with a book or electronic media that includes: picture directory, Bylaws, Roster, Center Fee List and History of region. Also assign a mentor to new members to help with orientation to the region.
- 2) Developing SES training in region: the committee sees a need for encouraging SES training in the region and providing additional opportunities for learning, i.e., a retreat and/or education event(s). Also would like to encourage better use of our Yahoo Group practices i.e., all members, Clinical Members, SES's, etc.
- 3) FCPE/Relationship: There is a need for someone to serve as a liaison between the Region and FCPE for purposes of educating the region about FCPE and providing regular reports.

**Ethics**—Yoke-Lye absent due to death of her mother. Judy read report.

**REM:** Vicki Johnson absent due to illness of mother. Judy read the report. REM proposed the following questions for future dialogue:

- 1) How does the region see REM in its future?
- 2) What role does REM play as an asset in the ECR functioning?
- 3) Are there areas in the overall operations of the region where REM can function as an integral part?

**Regional Director Report**—Dennis Kenny said even though we have lost two centers and there are vacancies in two other centers, trends continue to show an increase in student units. He said there are several supervisors that will be retiring in the near future. He encouraged supervisors to work with their centers to create a succession plan before they retire. When administrators are notified of a vacancy and there is not a plan in place – they may begin to re-evaluate the position and possibly decide not to fill it. Hopefully if there is a qualified interim or candidate in the center eliminating the position may not occur.

Dennis indicated the region is ahead of other regions in terms of its support of FCPE. He explained the organization recognized it had out-grown its building and realized if we wanted to remain the premier training program, meet the requests for distance learning and offer continuing education for supervisors and others we needed to do something. He explained the Capital campaign for a new building (Academy) is underway and has successfully raised over a million dollars to buy property.

At the moment the focus is to identify potential donors and major grant opportunities. He encouraged everyone to send him the names and contact information of any individuals that may be a potential donor.

On a personal note, Dennis announced he is scheduled for a knee replacement surgery October 26 and will be in the hospital until November 6. Since he will be unable to attend the Leadership meeting in November, Amy Greene will try to meet with individuals before or after their committee meetings in Atlanta as a show of support.

**Announcements:**

- **Leadership Meeting** – November 4-6, 2011 Atlanta, GA

- **REM 25<sup>th</sup> Invitational in Community with the ACPE Annual Conference** - Sheraton National Hotel, Arlington, VA Feb 8-11, 2012
- **Regional Meetings**  
March 23-24, 2012 - Hueston Woods State Park Lodge, College Corner, OH  
October 5-6, 2012 – The Boulevard Inn, St. Joseph, Michigan

**Adjourned** 5:08PM

*Respectfully Submitted,*

*Rev. Frank Nation, D.Min., BCC  
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