

## **EAST CENTRAL REGION, ACPE**

**Indiana, Kentucky, Michigan, Ohio & Pittsburgh, PA.**

**Web Address: [www.ecracpe.org](http://www.ecracpe.org)**

**August 2009**

### **REGIONAL DIRECTOR SEARCH COMMITTEE RECOMMENDATION**

**Karl Van Harn, Regional Chair**

The Search Committee for the Regional Director position received letters of interest from two people in our region, along with four letters of reference for each applicant. We were delighted to consider two excellent people for this position, even though we anticipated facing a difficult decision. We knew that whatever the outcome of our process, our region would be well served by either person.

The Search Committee met in Lima, Ohio on August 1, 2009 to interview these two people. Prior to the interviews, we identified the main qualities we were looking for in a Regional Director, and weighted these qualities as to their importance. The qualities we looked for, in order of importance, were:

1. Pastor/Mediator
2. Visionary/Leader
3. Communicator
4. Administrator

The Search Committee also clarified a core set of questions we would ask both applicants, to assure some consistency in the interviewing process. We freely asked other questions of each person during the course of the interviews. Joan Lyke met with each applicant individually while the other met with the Search Committee.

The Search Committee recognized that both people were qualified for the position. During the interview we were impressed with the vision each person had for the position and our region. We appreciated the investment each had made in applying and preparing for the interviews. We were grateful for each one's contribution to our region in the past and commitment to the region in the future, no matter what decision we made.

After much reflection and discussion, the Search Committee voted to recommend Rev. Dennis Kenny for the position of Regional Director of the East Central Region. Dennis has verbally agreed to accept an offer of a five-year contract as Regional Director beginning October 1, 2009.

According to our Regional By-laws we will present our recommendation to the Administrative Council for their approval at our Fall Meeting in Louisville, Kentucky on September 11, 2009. Upon the approval of the Administrative Council, we will present our recommendation to the East Central Region membership for final ratification at our Fall Business Meeting on September 11, 2009.

If you have any questions about our process or recommendation, please contact any member of the Search Committee. The members are:

Karl Van Harn, Chair  
Judy Ragsdale, Chair Elect  
David Koch, Secretary  
Bob Uken, Treasurer  
Marla Coulter-McDonald, Board of Representatives  
Vickie Johnson, Racial Ethnic Multicultural Network  
(Note: Martha Amann, Clinical Members Task Force, could not attend due to her recovery from surgery)

Donna and I are at the home of her sister in the Berkshires of western Massachusetts for our annual family reunion. On the way here we spent a long weekend with Lyle and Terry Dykstra who have spent the last six years helping to get a CPE program established at Presbyterian University of East Africa near Nairobi, Kenya. My head is spinning with excitement and hopefulness at the prospect of going there in January to do a unit of supervisory CPE.

Meanwhile, summer units are coming to an end and preparations are near completion for our Fall Conference in Louisville just a long month from now. We are expecting to hear a first hand report from Sally Schwab and Bill Scrivener on the Task Force on ACPE Organizational Restructure. While this project has been introduced to our region over the last several months, this will be a first hand opportunity to increase understanding of the purpose and vision of this work. It will also be the time when we are all together to provide input and suggestions before the Task Force reports to the board in November.

We will also hear an update from the Foundation for CPE (FCPE) regarding its progress and goals. There will be information available regarding various ways members and friends of ACPE can support the Foundation.

In the Southeast Region June newsletter, Jap Keith offered the following thoughts about funding priorities and future directions: *"Many years ago now some ACPE Supervisors made a covenant to use this income to support expenses of standing committees, special projects that under gird REM and SES programs, and a regional office that supports that mission and those special projects."*

*Why did we designate specific support of these aspects of our life together? Because we thought of ourselves as being the standards establishing, accrediting and certifying agency of a particular professional education process! That mission and those commitments not only created the ACPE in the first place, but have guided the survival and ensured the enhancement of the Southeast Region, ACPE ever since. Everything else lines up behind these purposes as I understand our life and work together.*

*My concern is that within a decade or so either the ACPE will be out of business, or the ACPE will be dependent upon grants from the Foundation for CPE to do its special projects and maintain its edifice; and the professional known as an ACPE Supervisor will pass from history. If that happen, it will have been because we didn't tend to and provide financial support for our primary mission while we allowed the grandiose schemes of a few to suck both the financial resources and the vision from the body politic." This seemed like good food for thought and worth sharing.*

After the July newsletter was sent out, we received word from Teresa Snorton of a request for information about CPE in rural areas. The deadline may have passed at this point, but I encourage any who may have interest to reply.

*"Edgar A Tanner [eatanner@sbcglobal.net](mailto:eatanner@sbcglobal.net) is in the process of preparing a grant on behalf of ACPE for funding for projects in rural areas. Would you please send him what you know about your region. Thanks. There is some urgency to this request, in that he has about a two week window beginning July 15<sup>th</sup> to get everything assembled.*

1. *General info about CPE work in regions with significant rural populations or service needs*
2. *Specific information about ACPE plans for developing services in rural America in your regions*
3. *Specific information about previous work done in rural and underserved areas of the U.S.*
4. *Identification of any personal relationship with USDA Rural Development employees."*

If you have an interest, please respond directly to Edgar Tanner at the email address above and copy me at [ECR-RD@sbcglobal.net](mailto:ECR-RD@sbcglobal.net). I will collect what is sent to me and pass it on for future opportunities.

I am looking forward to seeing many of you in Louisville. Joan Lyke has recently sent a reminder to our members – registration so far appears quite low. We are expecting this to be a very valuable conference for students and chaplains as well as supervisors. And there is hardly anything more valuable than our time together for strengthening our community! Peace, Cal Brand ☺

## CONCERNS AND CELEBRATIONS

- As noted above, **Sr. Martha Amann** had surgery recently and is recovering at home. She has limited access to e-mail at the present time but if you would like to send her a card or note her address is: 1024 Sherwood Dr., Dayton, OH 45406-5735.

## ANNOUNCEMENTS

- Water damages ACPE Office: As many of you may have heard, a water pipe ruptured in the ACPE office the weekend of July 11-12 flooding one side of the office suite. Phones, internet and computer access were affected by the flooding. Teresa thanked Tonya, John and Terry for their immediate action to address the problem when they reported to work Monday. Without their efforts the damage would have been much worse. Staff have been working with insurance companies, contractors and doing everything possible to restore full operation and service to the members of the organization. Teresa sends her thanks to all of you that have sent words of support and your patience while staff regrouped.

## RESEARCH GRANT-WOMEN OUT OF ORDER: RISKING CHANGE AND CREATING CARE IN A MULTICULTURAL WORLD

Yoke Lye Lim Kwong



Two years ago I received a research grant of \$500 [from the ECR] to write a chapter on emerging spiritual care issues. This chapter is part of a collective work of a book entitled, "Women Out of Order: Risking Change and Creating Care in a Multicultural World." The editors are Teresa Snorton and Jeanne Stevenson-Moessner.

The other writers are a leading group of theologians, social scientists and practitioners. This volume pioneers pastoral care of and by women in light of differences in race and ethnic background, class, generations, sexual orientation and experience with cultural realities that typically assail women.

This book will be released this November by Fortress Press. From the Publisher to the Editors: *"Thank you for all your work on this book Jeanne and Teresa. You have done a marvelous job with skill, kindness, wisdom and grace ----producing a practical, insightful, scholarly addition to the field. We are very grateful for your having brought the book to us. Soon on to the marketing and sales so the book can do its work in the world."*

*[Only some writers of the book are seen in this photo]*

## FOUNDATION FOR CLINICAL PASTORAL EDUCATION, INC.

Deborah J. Whisnand, Executive Director

On behalf of the FCPE established to support the work of ACPE, I wish to thank [the ECR] for your contribution to the 2008 Annual Fund Drive. You and other individuals, families and organizations gave \$148,260. With a generous 100% matching challenge from Madeline and Howell Adams, the final total was \$296,520! Thank you for being a part of this successful campaign! The ECR will be included on a list of donors with giving ranges from \$2,500-\$4,999.

At the end of June, the FCPE completed its first six months of business. Your contribution enabled the staff to grow and an increasing number of volunteers to begin the significant work of fund raising. Some of the activities and accomplishments made possible by 2008 gifts are as follows:

- Set up Foundation office in San Antonio;
- Created and launched web site [www.FoundationforCPE.org](http://www.FoundationforCPE.org);

- Annual meetings of Board of Directors, Campaign Cabinet and four Portfolios in Orlando, FL in conjunction with the Spiritual Care Collaborative Summit 90;
- Gave \$20,000 to APE as requested for projects;
- Held regular teleconference meetings of Five Campaign Cabinet Portfolios;
- Preparation of ACPE's first federal grant proposal for pastoral education in underserved, rural areas
- Development of relationship between the Foundation and the nine Regions of ACPE – teleconference meetings with Regional Directors and presentations/open forums at Regional gatherings.

You will be hearing more about the 2009 campaigns and how they will translate to increased opportunities for the growth of ACPE. If you have any questions, about FCPE feel free to contact me at 210-340-5713. Many thanks for your support of ACPE and FCPE!

**ACCREDITATION NEWS, NOTES AND – DEADLINES FOR  
10-YEAR REVIEWS, SITE VISITS, ETC.**

**Accreditation Deadlines:** For 10 year reviews and any other Accreditation Site Visit requests (e.g., Satellite to Accredited Center) contact Ruth Alpers for deadline information.

- **Reminder:** Satellite Materials (Accreditation Manual) need to be in at least 30 days before beginning a program at the Satellite center and that a provisional letter must be received from the Accreditation Chair prior to recruiting students.

Direct your questions and/or requests for more information to: Accreditation Chairperson: Rabbi Ruth Alpers, Jay Stein Director of Human Relations, Hebrew Union College, 3101 Clifton Avenue, Cincinnati, OH. 45220-2475. [ralpers@huc.edu](mailto:ralpers@huc.edu)

**CERTIFICATION COMMITTEE DEADLINES**

The next opportunity to meet the ECR Certification Committee will be Thursday, September 10, 2009 at the fall Regional meeting in Louisville, KY. 2009 ECR fall conference, Louisville, KY.

- Application to meet a committee, along with the Certification was **Tuesday, July 28, 2009** to: Frank S. Impicciche, ACPE Supervisor, Coordinator CPE Clarian Health, 550 University Blvd., UH 1410, Indianapolis, IN 46202-5250. (Ph: 317-274-7415; Fax 317-274-7440)
- Materials to committee members must be **postmarked by Friday, August 21, 2009**.

Questions regarding regional Certification to: Frank Impicciche, [fimpicci@clarian.org](mailto:fimpicci@clarian.org) (Office 317-274-7415) (Fax 317-274-7440)

Questions/inquiries regarding the National Certification Commission to: Beth Newton Watson, Certification Co-Chair 317-217-3192; [bwatson@clarian.org](mailto:bwatson@clarian.org).

The next opportunity to meet the ECR Certification Committee will be Thursday, February 18, 2010 at the spring Regional meeting in the Hueston Woods State Park Lodge, College Corner, OH. Application deadlines will be posted in the October 2009 newsletter.

**JOB/EDUCATIONAL OPPORTUNITIES**

*[No job/educational announcements were submitted for this newsletter].*



**Opinion Survey Final Results**

Many of our subscribers completed the "Spiritual Care (SC) as an Authentic Profession" informal opinion survey in recent weeks. Final results are attached to this issue of the IIP e-Newsletter as a Word document. The 65 respondents' agreement on a particular item is understood to mean that SC is seen to be fully professional.

In summary, agreement about "A Profession's Practitioners" (Items 1-5) was 84%. Agreement on "A Profession's Knowledge" (Items 6- 12) was 57%. Agreement with "A Profession's Accountability" was 67%. Overall agreement on the 19 items was 68%. The lowest percentage of agreement--in the Knowledge category--tends to affirm a hypothesis of the Ideal Intervention Project, namely, that the creation and use of an international SC technical knowledge base toward testing evidence-based best practices and achieving desired outcomes is critical to SC quality improvement, SC professional credibility, and continued SC paychecks in soon-to-be-implemented health care financial reform.

**Revised Ideal Intervention Paper Format Now Ready for Use**

A brief instruction sheet for educators and a revised paper introduction and format is provided below. (Practitioners should go directly to the revised paper format. Please discard previous outlines.) Educators, include the paper as a requirement in your fall curricula; chaplains and parish clergy, use this modality in your case-sharing support groups and/or individually. Pastoral counselors and other SC practitioners, please do likewise. PLEASE NOTE AN IMPORTANT CHANGE: Completed papers are now to be sent to [mariejohn50@att.net](mailto:mariejohn50@att.net).

----- (Educators, save next section as a Word document)-----

**Ideal Intervention Project Paper  
Instructions to Educators**

- 1) Give an Ideal Intervention Paper (IIP) introduction and format (below) to a student with the syllabus at orientation and/or just after presentation of a verbatim in the peer group, to be completed within a day or so. (More than one IIP may be required per CPE unit.) The IIP format is on the next page of this document.
- 2) Ask the student to follow the instructions closely.
- 3) Require the student to bring the completed IIP to the next supervisory hour for discussion.
- 4) An important option is to have a seminar in which all peers read their IIPs to the group, thereby building group trust as members realize that their feedback was really heard.
- 5) Assure that the completed IIP is forwarded by the student to [mariejohn50@att.net](mailto:mariejohn50@att.net) as a Word document attachment for editing and entry into the knowledge base and require a copy of the cover e-mail message to Father Heffernan to assure that this important last step is not overlooked.
- 6) E-mail John J. Gleason at [mariejohn50@att.net](mailto:mariejohn50@att.net) with questions and comments.

----- (All save next section as a Word document)-----

**Ideal Intervention Paper Introduction**

A suggested format for use by all clergy--including chaplains, pastoral counselors, students and other Spiritual Care practitioners--in describing their proposed "best" approach to addressing the spiritual/religious needs of congregants/patients/clients similar to those of the person (anonymous) that the practitioner encountered in a memorable visit.

Please forward the paper, as an attachment in electronic Word format, to the Ideal Information Paper (IIP) temporary clearinghouse: [mariejohn50@att.net](mailto:mariejohn50@att.net) . The contributed paper (IIP) will be posted on the ACPE Research Network web site for inclusion with other intervention descriptions suggested by other practitioners. The purpose of these intervention descriptions is to provide an experience and best judgment base for validating

evidence-based spiritual care best practices, potentially useful for caregivers addressing the needs of persons that exhibit similar problems, needs, and situations.

Go to <http://acperesearch.net> and click on "Special Section: Ideal Intervention Paper (IIP) Project" to see examples, back e-newsletter issues, and further explanatory information.

**The Format**

**1. A description of the patient’s circumstances, problems and needs for spiritual care**

(This description can include information about the congregant/patient/client that is considered relevant for the choice of the best approach for providing spiritual/religious care: e.g. gender, ethnicity, age, religious preference, expressed or perceived need, family issues and social support, particular circumstances, and any other aspect that may be relevant for the spiritual care to be provided. For confidentiality, uniquely identifying information should not be included.)

**2. Brief phrase stating the spiritual care central issue**

(Examples of central issue identifiers are: ‘feeling angry and abandoned by God,’ ‘hope in terminal illness,’ ‘coping with a fetal demise,’ etc.)

**3. A description of what the practitioner, upon reflection, considers would be the most appropriate and potentially effective spiritual care intervention for this person**

(E.g., a narrative description of how you would do the intervention (possibly differently) if given another opportunity. Write so that another practitioner encountering a similar situation could benefit from your insights. This description may include, at the discretion of the practitioner, reference to details of the original intervention that was provided in the encounter, but the primary interest should be on how the practitioner considers the intervention could have been best handled.)

**4. (Optional) Any background information that the practitioner considers useful for understanding the appropriateness of the proposed intervention for the particular needs of this type of person.**

(For example, reference to published articles, books, or other sources where this type of need or problem is discussed well.)

Revised 7-21-09

----- (All save above section as a Word document)- -----  
**Please...**

CPE Supervisors, don’t forget to remind your students to forward (after review in individual supervision) their Ideal Intervention Papers as Word document attachments to the NEW temporary IIP clearinghouse at [mariejohn50@att.net](mailto:mariejohn50@att.net) for processing into the growing IIP knowledge base. Have students give you a copy of the cover e-mail message as documentation.

All clergy--including chaplains, pastoral counselors and other SC practitioners--please forward your completed Ideal Intervention Papers in like manner. Obtain the blank Word format from the e-mail address below.

Contact the Editor at [mariejohn50@att.net](mailto:mariejohn50@att.net) with your requests, questions and comments.



Deadline for the September Newsletter is August 31, 2009. Send to: [hjoanlyke@yahoo.com](mailto:hjoanlyke@yahoo.com) or by mail: 7672 Cottonwood Lane, Dexter MI 48130. For more information telephone: 734-426-5099

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### **CALENDAR OF EVENTS**

- **09/11-12/09**-East Central Region Conference, The Galt House Hotel, Louisville, KY – **Registration information may be downloaded from the website [www.ecracpe.org](http://www.ecracpe.org)**
- **11/3-8/09**-ACPE Board, Committees & Commissions, Atlanta, GA.
- **02/04-06/10**-REM Invitational, San Antonio, TX
- **02/19-20/10**-East Central Region Spring Conference, Hueston Woods State Park, College Corner, OH
- **09/24-25/10**- Fort Wayne Marriott, Fort Wayne, IN

### **OFFICERS OF THE REGION**

D. Calvert Brand, Director  
Karl Van Harn, Chair  
Judy Ragsdale, Chair Elect  
Ruth Alpers, Accreditation  
Marla Coulter-McDonald, Board of Reps  
Frank Impicciche, Certification Co-Chair [Regional] and Board of Reps  
Bob Uken, Treasurer, Budget & Investment  
Beth Newton Watson, Certification Co-Chair [National]  
Martha Amann, Clinical Members Co-Chair  
Stan Mullin, Clinical Members Co-Chair  
David Hurst, History  
Lin Barnett, Nominations  
Yoke Lye-Lim Kwong, Professional Ethics  
Victoria Johnson, REM  
Dave Koch, Secretary  
Joe Viti, Standards

### **REGIONAL BUSINESS OFFICE CONTACT INFORMATION**

Regional Director:  
The Rev. Cal Brand  
1602 California Street  
Columbus, IN 47201  
(812) 378-0572 home  
[ecr-rd@sbcglobal.net](mailto:ecr-rd@sbcglobal.net)

Business Office:  
H. Joan Lyke  
7672 Cottonwood Lane  
Dexter MI 48130  
(734) 426-5099  
[hjoanlyke@yahoo.com](mailto:hjoanlyke@yahoo.com)

Websites Manager:  
Rev. Dr. John F. Teer  
(956) 412-9210  
[john@ecracpe.org](mailto:john@ecracpe.org)

### **SUPERVISORY EDUCATION IN THE REGION**

#### Associate Supervisors

Don Chase  
Bill Foster  
Susan Harthon  
Laurie Hearn

#### Supervisory Candidates

Jose Albovias  
Ron Compton  
Vickie Johnson  
Stacy Kenney  
Wayne McKenney  
Peggy Matacale  
Frank Nation  
Jill Rasmussen-Baker  
Sarah Reed  
Mark Scheffers  
Jim Wright

General Business Meeting  
Minutes  
February 27, 2009

**Call to Order:** by Karl VanHarn at 2:05 P.M.

**Meeting opened** with prayer by Karl VanHarn

**Minutes:** **MSP** approval of 09/12/08 General Business Meeting Minutes as published in the February 2009 Newsletter.

**Budget/Investment:** Robert Uken

- The proposed FY 2010 Budget and adjustments to the FY 2009 Budget was presented for discussion.
- The Committee discussed an informal request by FCPE to regions to manage regional investment accounts. The committee tabled this request to the fall meeting as it has several questions and needs additional information.
- Bob reported the Administrative Council discussed assessing satellites an annual accreditation fee of \$250 after being listed in the ACPE Directory for three years; the item was postponed to the September meeting.
- A Web-manager line item is included in the 2010 budget at \$300 a month. John Teer has served as interim web manager since December and is willing to continue working for the ECR. He is an honorably retired ACPE Supervisor and does similar work with other regions.
- Student fees will increase from \$55 to \$65 beginning January 1, 2009.
- National fees for ACPE Centers will be increasing in 2010.
- MSP** - the Regional Director's salary is designated as housing allowance.
- MSP** - adjustments for FY 2009 Budget and Projected FY 2010 Budget (Attached)

**Personnel Committee:** Karl VanHarn

- MSP** - that the title of the Regional Secretary be changed to Regional Administrator to properly reflect the duties of the position.
- MSP**-Regional Director's Job description and timeline. The invitation to apply, job description and timeline will be published March 13, 2009.
- **MSP**, Process for hiring a new Regional Director requires three (3) references.
- **MSP** that the Personnel Committee be given power to extend or change the timeline for the Regional Director hiring process.

**Nominations:** Lin Barnett

- MSP** Nominations be accepted as presented. (Attached).

**Accreditation:** Connie Bonner

- Annual Reports received and accepted  
SCEC with more info to come
- Lexington VA: accredited with no notations to move from satellite to full accreditation  
St Joseph Lexington accredited  
Complaint policies now need to be integrated into each Center's local complaint system with a process to bypass the local Center and go directly to the National

Accreditation Commission. A link will be on the ACPE web site on April 1, 2009 giving examples.

- 2010 Accreditation Manual is to be used for all present accreditation processes. The new manual goes into effect January 1, 2010.
- Education Placements are now officially permitted. These sites are places other than the actual accredited Center where CPE groups meet for educational purposes. These sites need a written placement agreement (contract) which also is to be included in annual reports.
- Inactive Center status will be extended for up to three (3) years in the 2010 Accreditation Manual.
- A creative process is now available for new forms of Centers.
- Accreditation teams will now be chaired by a nationally trained chair plus two persons from the Region.
- The LiveText computer program will be available on the national website for various usages.
- Ruth Alpers will be the new chair of the Region's Accreditation Committee when Connie Bonner leaves.
- Connie Bonner is moving to Clear Water, FL, on May 15, 2009.

**Certification:** Frank Impicicche

- Will resume seminars on supervision for SES's and their supervisors at upcoming regional meetings.
- The Committee discussed accountability for impaired supervisors.
- Three students denied requests at this meeting.
- Susan Harthon granted Associate in Richmond
- Bill Foster granted Associate in Orlando

**Racial Ethnic Multifaith:** Vickie Johnson

- Dr. Stacy Floyd Thomas will be the speaker at the next REM conference. The title will be "What's Going On?" The conference is February 4-6, 2010 in San Antonio, Texas
- The region granted 3 scholarships for the 2009 REM Invitational.
- REM is experiencing growing pains as it seeks to be more inclusive.

**Standards:** Joe Viti

- National committee received important feedback on proposed new Standards.
- Theology paper at candidacy level suggestion made by Ruth Alpers. Discussion followed and Region asks that national Standards Committee revisit this standard on theology. Viti to pass request on to national Standards.
- **Standards and Certification Commission.**
  - New Level II Outcome: **312.8** Demonstrate awareness of Spiritual Care Collaborative Common Standards. (This Outcome was modified to remove the confusion that those entering Supervisory CPE had to get certified by APC, NACC or NAJC to fulfill the requirement of meeting Spiritual Care Collaborative Common Standards).
  - New Certification Standard: **406.6** –Demonstrates Collegiality
  - Can Supervisory Education (Readiness) Students supervise? SES is limited to levels of practice.
  - Study document being prepared on supervisory faculty ratio to number of students supervised at one time.
  - Copy of the Standards report is attached.

**Board of Representatives:** Frank Impicciche

- The Board has 6 main strategic plan initiatives including: Organizational relationships, multicultural & international learning, contextual and pastoral education, development and fundraising, supervisory education and certification; and administration, governance and business affairs.
- Board members were encouraged to invite FCPE's representative(s) to regional meetings to share pertinent information regarding its operation and process.
- Journal of Pastoral Care: ACPE can no longer support the Journal of Pastoral Care alone but some money has been contributed for the short term. There are still issues to be worked out to consider if the Journal will continue in a new format.
- A copy of the Board of Reps report is attached.

**ACPE President:** Bill Scrivener

- Conversation between ACPE and APC has gone on but there has also been struggle to move us closer.
- Seeking for more visionary approaches.
- Much ongoing conversation at national level to pull together long standing issues and trust.
- Affirmation of ACPE President Elect, Sally Schwab, was voiced and cooperative work with current administration.

**Clinical Members:** Martha Amann

- September notification for set up of task force for Clinical Members.
- Billy Beverly elected as representative to the Board of Representatives from ECR.
- Small representation noticed at national conferences.
- "Why remain Clinical Member" - survey - email contact being initiated.
- At the next election it is hoped to involve more clinical members.
- What is wanted:
  - at SES level, require Clinical Membership.
  - much diversity in Regions at the level of involvement of Clinical Members needs to be sorted out.

**Regional Director:** Cal Brand

- [RD Annual report was published in the ECR March 2009 newsletter].
- A sad good bye to the Akron ACPE Center since the hospital will no longer support the program.
- Congratulations to the Lexington VA as a new Center.
- A couple other sites are also coming on line.
- Expressed thanks for service to the region by departing committee chairs/officers:  
Connie Bonner, Carl Buxo, Carol Green, David Koch and Bob Uken.
- Cal expressed his looking forward to his last half year as Regional Director.

**Fall Meeting-September 11-12, 2009, The Galt House, Louisville, KY.**

- Keynote Speaker will be Sr. Helen Prejean. She is the author of, "Dead Man Walking."
- John Gage and Will, his son will provide music.
- Brian Shields, Melanie Prejean Sullivan and Karl VanHarn will be presenting workshops.

**Adjourn** 3:40 P.M.

Respectfully submitted,  
David Koch

The Rev. David C. Koch  
Spiritual Care & Education  
915 N. Reynolds  
Toledo OH 43615

[dkoch@scec-cpe.org](mailto:dkoch@scec-cpe.org)

Attachments:  
Budget  
Board of Reps Report  
Nominations Ballot  
Standards Report

Account	Actual	Actual	Actual	Actual	Approved	Adj	Projected		
Description	12/31/2005	12/31/2006	2007	2008	2009	2009	2010		
<b>REVENUE</b>	<b>Audited</b>	<b>Audited</b>	<b>Audited</b>	<b>Unaudited</b>					
Student Fees	\$49,694	\$54,346	\$49,214	\$58,080	\$50,000	\$59,000	\$59,000		
Accreditation	\$425	\$2,850	\$575	\$300	\$2,000	\$7,750	\$7,750		
Certification	\$3,250	\$2,300	\$2,075	\$2,425	\$2,500	\$2,500	\$2,500		
Feb Conference	\$9,320	\$10,618	\$9,815	\$10,386	\$10,000	\$10,000	\$10,000		
Sept Conference	\$7,046	\$8,017	\$7,291	\$7,980	\$7,980	\$7,900	\$7,900		
CPE Day	\$330	\$1,155	\$1,129	\$0	\$500	\$0	\$0		
Interest/Dividends	\$2,184	\$3,326	\$2,970	\$2,075	\$2,500	\$2,000	\$2,000		
Other/Center	\$8,250	\$8,000	\$7,750	\$8,250	\$7,750	\$7,750	\$7,750		
Unrealized Inc/Loss	\$330	\$300	-\$752	\$0	\$0	\$0	\$0		
<b>Total Revenue</b>	<b>\$80,829</b>	<b>\$90,912</b>	<b>\$80,067</b>	<b>\$89,496</b>	<b>\$83,230</b>	<b>\$96,900</b>	<b>\$96,900</b>		
<b>EXPENSES</b>									
February/Annual	\$13,427	\$14,275	\$13,324	\$15,009	\$14,000	\$15,000	\$15,000		
Fall Meeting/PCA	\$8,786	\$10,957	\$10,884	\$13,803	\$11,000	\$13,000	\$13,000		
<b>Total Conferences</b>	<b>\$22,213</b>	<b>\$25,232</b>	<b>\$24,208</b>	<b>\$28,812</b>	<b>\$25,000</b>	<b>\$28,000</b>	<b>\$28,000</b>		
Contingency Fund	\$125	\$1,875	\$2,836	\$2,000	\$2,000	\$2,500	\$2,500		
Depreciation	\$0	\$0	\$0	\$0	\$0				
<b>Committees</b>									
Accreditation	\$1,637	\$1,961	\$5,348	\$4,572	\$3,500	\$4,500	\$4,500		
Accr Chair Salary				\$4,991	\$5,000	\$5,000	\$5,000		
Admin Council	\$1,545	\$1,212	\$2,409	\$2,569	\$1,800	\$3,000	\$2,500		
RD Recruitment						\$4,000	\$0		
Budget & Investment	\$464	\$562	\$310	\$465	\$700	\$700	\$700		
Certification	\$6,307	\$6,043	\$6,751	\$9,005	\$7,000	\$7,000	\$7,000		
Clinical Members	\$441	\$435	\$448	\$280	\$500	\$500	\$500		
History	\$0	\$0	\$0	\$300	\$300	\$300	\$300		
July CPE Day	\$319	\$511	\$1,038	\$0	\$500	\$0	\$0		
LongRangeDev/Strategic	\$0	\$0	\$0	\$222	\$1,000	\$1,000	\$1,000		
Nominations	\$102	\$0	\$185	\$223	\$300	\$300	\$300		
Professional Ethics	\$1,600	\$0	\$1,000	\$26	\$1,500	\$1,500	\$1,500		
Program	\$509	\$255	\$114	\$0	\$300	\$300	\$300		
REM/Region	\$1,506	\$750	\$1,500	\$1,028	\$1,500	\$1,500	\$1,500		
REM/Invitational	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0		
Research	\$0	\$0	\$500	\$500	\$500	\$500	\$500		
SIT/SC Event	\$1,155	\$817	\$939	\$628	\$1,500	\$1,500	\$1,500		
Standards	\$522	\$502	\$483	\$743	\$525	\$525	\$525		
<b>Total Committees</b>	<b>\$16,107</b>	<b>\$13,048</b>	<b>\$26,025</b>	<b>\$25,552</b>	<b>\$26,425</b>	<b>\$32,125</b>	<b>\$27,625</b>		
<b>Business Office</b>									
Director Salary/Housing	\$14,121	\$14,615	\$15,536	\$16,968	\$16,468	\$16,468	\$16,962		
Director Travel	\$3,404	\$3,288	\$4,179	\$3,070	\$3,800	\$3,800	\$3,800		
Director Dues			\$400	\$400	\$400	\$400	\$400		
Staff Salary	\$13,513	\$13,970	\$14,867	\$16,110	\$15,759	\$15,759	\$16,232		
Staff Travel	\$626	\$700	\$581	\$800	\$800	\$800	\$800		
Telephone	\$1,354	\$782	\$630	\$539	\$800	\$800	\$800		
Supplies	\$119	\$272	\$153	\$0	\$400	\$400	\$400		
Internet Provider Svcs	\$714	\$517	\$598	\$532	\$1,000	\$1,000	\$1,000		
Web Mgr Honorarium	\$0	\$0	\$700	\$1,650	\$1,200	\$3,600	\$3,600		
Printing	\$2,451	\$2,345	\$265	\$0	\$1,000	\$1,000	\$1,000		
Postage	\$2,348	\$2,308	\$805	\$454	\$1,000	\$1,000	\$1,000		
Acct Fees	\$1,120	\$2,271	\$1,365	\$571	\$1,200	\$1,200	\$1,200		
Auditor			\$2,250	\$2,250	\$2,250	\$2,250	\$2,250		
Liability Insurance/ACPE	\$986	\$1,025	\$0	\$0	\$0	\$0	\$0		
ACPE Gov't Surcharge		\$1,057	\$1,091	\$1,780	\$1,100	\$1,100	\$1,100		
Miscellaneous	\$0	\$0	\$0	\$0	\$300	\$300	\$300		
Merit Increase	\$0	\$0	\$0	\$0	\$0	\$967			
<b>Total Business Office</b>	<b>\$40,756</b>	<b>\$43,150</b>	<b>\$43,420</b>	<b>\$45,124</b>	<b>\$47,477</b>	<b>\$50,844</b>	<b>\$50,844</b>		
<b>Total Revenue</b>	<b>\$80,829</b>	<b>\$90,912</b>	<b>\$80,067</b>	<b>\$89,496</b>	<b>\$81,750</b>	<b>\$96,900</b>	<b>\$96,900</b>		
<b>Total Expenses</b>	<b>\$79,202</b>	<b>\$83,305</b>	<b>\$96,489</b>	<b>\$101,488</b>	<b>\$100,902</b>	<b>\$113,469</b>	<b>\$108,969</b>		
<b>Total YTD</b>	<b>\$1,627</b>	<b>\$7,607</b>	<b>-\$16,422</b>	<b>-\$11,992</b>	<b>-\$19,152</b>	<b>-\$16,569</b>	<b>-\$12,069</b>		
As approved by Budget & Investment Committee 2/26/09									
Approved by the Admin Council 2/27/09									
Approved by the General Business Meeting 02/27/09									



## ACPE BOARD REPRESENTATIVE REPORT

Representative(s): Frank Impicicche & Marla Coulter-McDonald

### Submitted To the East Central Regional Meeting / February 27, 2009

The ACPE Board Meeting met from Thursday, January 29<sup>th</sup> thru Saturday, January 31<sup>st</sup> in Orlando, Florida at the Spiritual Care Collaborative Conference. Both representatives from the ECR were present and involved in the business of the Board. Highlights from the meeting consisted of the following:

1. The Board continues to focus on 6 main Strategic Plan Initiatives that are addressed by 6 standing work groups. These initiatives include: Organizational relationships, multicultural & international learning, contextual and pastoral education, development and fundraising, supervisory education and certification; and administration, governance and business affairs. Each work group gave reports that highlighted relevant information.
2. The Board passed a motion that the work group on Administration, Governance and Business Affairs recommend a process, a structure and a direction that aligns with the "mission" of ACPE and strategic plan to address the current and future financial, organizational and governance challenges.
3. The ACPE Executive Director, Teresa Snorton gave an excellent written and verbal report highlighting all of her activities and work involved since the last Board meeting. She shared that the ACPE/APC Joint Ethics process is working well. The FCPE has decided not to utilize the extra office space leased in Atlanta. They have instead leased space in Texas where the new Executive Director of the FCPE resides. Teresa proposed that the ACPE keeps the additional office space and pay for it through the Foundation's Capital Expense Account. Out of this came a long discussion regarding the relationship and processes between ACPE and FCPE.
4. The Faith Group Representative Report was made by Rich Gorman. The REB's are concerned because there is not a clear definition of what endorsement means. They have requested feedback from several cognate groups including the ACPE but they have not heard back from anyone. There are concerns that persons are shopping for endorsement in another faith community to avoid the requirements of their/or another faith group. The concerns raised by the REB's were referred to the Supervisory Education work group.
5. A large portion of our Board meeting was spent discussing and collaborating with members of the FCPE Board. The Executive team members all were present along with Howell Adams, who is a major supporter and contributor to Development and Fund Raising for ACPE. Each Board Representative was encouraged to arrange to invite members of FCPE to come to their perspective Regions to share pertinent information regarding the FCPE's

*As presented to Feb 2009 ECR general business meeting*

operation and process.

6. A Journal of Pastoral Care Publication report was read and given by Steve Ivy. Orlo Strunk has resigned as Editor of the Journal after 31 years as Editor. The new Editor is Terry Bard who has been Associate Editor for three years. The Journal was informed that the APC is withdrawing its membership. They were the largest member and this has significant financial implications. The long-term survival of the Journal is in serious jeopardy. The Journal Board took action to transition to an electronic journal by 2020 in an attempt to stay in business. Additionally, the board voted to inform JPC's Board that ACPE regrettably cannot carry ongoing debt associated with the publication of the Journal.
7. The Board voted that ACPE will request funds from FCPE for three purposes: (a) Regular allocations for program awards, (b) allocations for ACPE Operating Expenses for proposed budgets, and (c) Emergency Requests.
8. The Board further decided that the Membership of ACPE would be canvassed to ascertain important information to move forward regarding capital improvement initiatives of ACPE. There were four main directions to focus upon. They include: (a) to direct the Regional Representatives to inform members in their regions about current ACPE office space realities and needs and to share their excitement about the ACPE/FCPE visioning process. (b) to survey regional members concerning their opinions and desires relative to any capital improvement initiative, including ranking in order of priority. (c) to urge the regional reps to invite someone from the FCPE Board to visit the region and to give serious consideration to using a format similar to that used by FCPE with the ACPE Board in Jan 2009. (d) to direct regional reps to provide a written report of their proceedings and findings to the ACPE Board by October 31, 2009.
9. The Board voted that the ACPE maintain financial commitment to the publication Journal of Reflective Practice" and distribution of the written reflections of our members on professional practice and; that we seek to explore opportunities for joint publishing with other cognate groups and that we strengthen cooperation with the editors of the Journal of Reflective Practice. A work group will be requested to follow up on this.
10. The Board voted to support the FCPE to apply for <sup>\$20,000</sup> grant with Arthur Vining Davis to provide CPE programs for healthcare professionals. If the grant is secured, the ACPE Allocations Subcommittee will select CPE Centers to participate.
11. The written report of the work group Organizational Relationships in Pastoral Care was submitted and accepted. The Board affirmed its commitment to participating in COMISS. The Board discussed how we can strengthen our influence with the "customers" (military, VA, the religious endorsing bodies groups, Seminary members, etc.). Marla Coulter-McDonald has been appointed to be the Representative to COMISS for Pastoral Care Week and also requested to be a networking advocate for ACPE with COMISS.

## HUESTON WOODS CONFERENCE

NOMINATIONS FOR OPEN POSITIONSOFFICERS

TREASURER                    2011  
 SECRETARY                    2011

JAMES WRIGHT  
Frank Nation

BUDGET & INVESTMENT CHAIR 2011  
 2011 (REPLACEMENT)  
 2012  
 2012

JAMES WRIGHT  
Denis Kenney (R)  
 DAVID HURST (2)  
VACANT

CONFERENCE PLANNING

2012  
 2012

KAREN MORROW (1)  
 VERSEY WILLIAMS (1)

NOMINATING CHAIR

2012  
 2012

LIN BARNETT (2)  
 KATHY NININGER (2)  
 SUSAN HARTHON (2)

ACCREDITATION CHAIR – (REPLACEMENT)

2010 – (REPLACEMENT)  
 2011  
 2012  
 2012  
 2012  
 2012  
 2012

RUTH ALPERS (R)  
 DAVID KOCH (R)  
 RHONDA GILLIGAN-GILLESPIE (R)  
 VICKIE JOHNSON (2)  
 FRANK WOGGON (1)  
 BOB MC GENNEY (2)  
 SUSAN HARTHON (1)  
 CAROL GREEN (1)

CERTIFICATION

2010 – (REPLACEMENT)  
 2010 – (REPLACEMENT)  
 2012  
 2012  
 2012  
 2012  
 2012

BARBARA MEANS (R)  
 TED HODGE (R)  
 FRANK CIAMPA (2)  
 CAL BRAND (1)  
 STEVE IVY (1)  
 PHIL WILLIAMS (1)  
Susan Kyser

STANDARDS

2012  
 2012

YOKE LYE-LIM KWONG (1)  
 HENRY UY (1)

Standards Committee Report  
ECR/ACPE Regional Meeting  
February 27, 2009

Thank you to all the members of the ECR and the Regional Standards Committee for all the wonderful, thoughtful feedback that the National Committee received to the past two study documents that helped to guide our work.

**1) Submission of the Theology Paper at Candidacy:**

Student must submit the Theology Paper for review at this time. (See Part Two, IV,D) The paper will be reviewed apart <sup>from</sup> the review for Supervisory Candidate status; whether the paper passes has no bearing on the decision to grant or deny Candidacy status.

What is confusing about the way this Standard reads is that it appears that the Theology paper is not an integral part of the Committee Appearance Process, and it begs the question about who has the final word on the Theology paper, the Candidacy Committee or the ACPE Readers who review the Theory Position papers?

Now the motivation behind requiring the writing of the Theology paper at Candidacy is to speed up the certification process for the SES.

So the Standard was rewritten at the national meeting in Orlando to read:

*Submission of Theology Paper at Candidacy*

*Values Endorsed: theology paper presented as discussed; passing paper belongs to Readers, not subcommittee (clarity of responsibility); feed back from regional Certification Committees that voting on the paper would have been time consuming and added challenges to subcommittee; students' process is still accelerated because paper is completed earlier.*

Include in the Certification Manual in the list of written requirements for applicant to submit to each member of the committee for appearance for Supervisory Candidate Certification;

"Theology position paper for consultation only."

-approved by board and certification representatives.

**2) SCC Common Standards**

Positive feedback by and large to include:

Standard 312.8 (added to Level II Outcomes

"Demonstrate awareness of SCC Common Standards."

- SCC Common Standards will be included as appendix to Standards
- Approved by the Board

**3) Collegiality**

Positive feedback by and large

Standard 406.6 – Demonstrates Collegiality – "collaborates with colleagues, respecting their own dignity, gifts, and personhood while honoring one's own."

*As presented at the Feb 2009 General Business Meeting*