

# EAST CENTRAL REGION, ACPE

**Indiana, Kentucky, Michigan, Ohio & Pittsburgh, PA.**

Website Address: [www.ecracpe.org](http://www.ecracpe.org)

April 2010

**CAN YOU BELIEVE. . .**

***Dennis Kenny, Regional Director***

. . .It's spring (although in Cleveland we're expecting one more snowfall); and the ACPE Kansas City conference is only one week away. Important decisions will be made at the conference i.e., including a president elect, the capital campaign kickoff, etc.

## **People and Places**

I hope everyone has felt re-energized by the recent holidays. Several members of the region will be meeting with the Certification Commission in Kansas City: **Don Chase**, for Supervisor; **Ron Compton**, for Associate; **Deborah Damore**, Supervisor; **Stacy Kenney**, for Associate, and **Satoe Soga**, for Supervisor. [Satoe moved from our region to Dallas, TX. Good luck and best wishes to them on this part of their journey].

## **Fundraising and Property News**

By the time this newsletter is completed, we will know whether or not ACPE can close on the property in Decatur. The property, including a new building on it, will be a new home for ACPE and the Academy. It has been a very interesting journey to this point from a vision that was started by Joan Hemenway five years ago. It's amazing that if ACPE doesn't close on this property by the deadline, the organization has no financial risk. All the costs will be paid by a new donor who is committed to helping the organization. [See March 18, 2010 letter from Sally Schwab, announcing the closing of the property scheduled for April 9, 2010 included in this newsletter].

We have made significant strides in starting the Capital Campaign and have some significant gifts in sight from individuals and several large foundations. The leadership of ACPE believed the Board would not have approved a bridge loan so the challenge at hand was to raise the full purchase price in a very short timeframe.

## **Academy**

Note that in Kansas City, the Academy will be offering its first formal seminars. The conference brochure and additional information will give you an idea of the scope of the approach. It looks like a great beginning!

## **Seminars on Supervision (SOS)- Fort Wayne ECR Conference**

The fall regional program will include an opportunity for those in supervisory training to present materials, personal issues or to schedule a mock committee experience with peers and supervisors from the region. It is also a great opportunity for supervisors to share their approach and/or to see others work with those in supervisory education. Individuals interested in scheduling one of the available time slots should contact Frank Impicicche [fimpicci@clarian.org]. Let him know the type of presentation you are interested in and additional information will be provided.

## **Fund Raising – Elevator Speech**

I have been asked to help craft a short speech as a fundraiser with people who do not know ACPE very well but who could be potential donors. My draft of that speech is listed below. I invite you share your elevator speech in upcoming newsletters.

*“We are creating a home and international education center for the inter-religious Spiritual Care and Education Certifying bodies in the United States. While we educate and certify chaplains we are also: 1) experts in Spirituality and Healing which we learned at bedsides, prisons and on the street caring for people in crisis; and 2) we have taught students from around the world, in the US and in their home countries.*

*We educate culturally, religiously and racially diverse groups. Together Jews, Muslims, Christians, conservatives and liberals sit, learn and serve - joined to care for those in crisis.”*

**Love Dennis**

Email: [RD@ecracpe.org](mailto:RD@ecracpe.org); Ph:216-312-6145

## 2011 REGIONAL BUDGET

*James Wright, Chairperson  
ECR, Budget & Investment Committee*

At the February 19, 2010 General Business meeting the body approved adjustments to the FY 2010 budget and approved the FY 2011 proposed budget. The 2011 budget included an increase in regional student fees. Effective, **January 1, 2011** student unit fees will be increased from \$65.00 per unit to **\$80.00 per student unit**. Student unit fees were last increased January 2009. If you would like more information about the budget, contact Jim Wright.

James Wright  
james.wright@bhsi.com

## PASTORAL CONCERNS AND CELEBRATIONS

Welcome to **Frederic (Fred) Koning**, new ACPE program Director at Pine Rest Christian Mental Health Services. Fred moved to the region from Canada. You may reach Fred at [frederic.koning@pinerest.org](mailto:frederic.koning@pinerest.org). We look forward to working with him and meeting him at future regional conferences.

As announced in the March Newsletter **Donna Farrar** moved to Washington, D.C. Her new contact information is: [donna.farrar@gwu-hospital.com](mailto:donna.farrar@gwu-hospital.com); telephone number is: 202-715-5349.

## REVISED EAST CENTRAL REGION, ACPE GOVERNANCE MANUAL

*Karl Van Harn  
Regional Chair*

Back in February 2005, Daryl Hanson proposed a set of revisions for our regional governance manual. In February 2010, just five "short" years later, we finally approved a revision of our governance manual! The newly revised manual is posted on our website, and is readily accessible for the members of the region. If you are in a leadership position in our region, it helps to read this manual, because it can save time in answering questions that may come up for you.

The next step is for our regional Board of Representatives members, Marla Coulter-McDonald and Frank Impicicche, to present this document to the ACPE Board for approval.

One concrete change is that terms of service for regional offices and committees begin January 1 of the next calendar year. So, all whose terms expire in 2010 will serve through the end of December 2010. Those we elected for the 2013 class will begin their terms on January 1, 2011. (This is the same for national representation, too.) Hopefully this change will simplify our math and clarify any confusion over when people's terms start and finish.

A very special "Thanks" goes to Daryl Hanson for putting together a document five years ago from which we could work. Thanks, too, to Joe Viti and Cal Brand for reviewing the revisions in preparing the final proposal.

Karl Van Harn  
Karl.vanharn@ridgewoodcrc.com

## REPORT ON THE DISCUSSION ABOUT KEY CHANGES IN THE 2010 STANDARDS AT THE FEBRUARY REGIONAL CONFERENCE

*Joe Viti, Chair  
ECR Standards Committee*

Most of the discussion focused on Standards 400 and 401.

Standard 401 addresses Readiness Students, designated as Supervisory Education Students (SES). Until now there has not been a Standard that describes or defines the status of a supervisory student before Candidacy. Standard 400 authorizes SES's to prepare for the certification process. Standard 400 states, "Individuals are progressively authorized to conduct clinical supervision through levels of certification from Supervisory Candidate to Associate Supervisor to ACPE Supervisor. Supervisory Education Students (SES) are accepted into programs of Supervisory CPE in preparation for certification as a Supervisory Candidate."

Standard 401 says that “Supervisory Education involves the practice of supervision within limits set by the center’s supervisory education program and the requirements of certification in ACPE. Supervisory education practicum requirements apply to students enrolled in Supervisory CPE at both pre-candidate and candidate levels.

### **Comments in relation to this Standard:**

- Standard 401.1 states, “The goal is for an SES to move towards Candidacy, and towards greater responsibilities and more freedom, as quickly as possible.” How can SES’s move quickly through the process when the educational process is limited by requiring that the supervisor be physically present in the room. This requirement results in too much time and energy being consumed in supervising SES’s. It limits the number of SES’s any one program can handle for quality supervision.
- If the Primary Supervisor’s presence is required all of the time, could this not become a basis for a law suit if he/she is not, or is absent, through no fault of her/his own, part of the time? Could we entertain a change here that says that the Training Supervisor needs to be in the room 90% of the time? It is frustrating to deal with a Standard that comes across as inflexible.
- SES’s cannot be left alone if the primary supervisor has called in sick or has to go to the bathroom. Multiple scenarios were raised as to when a supervisor may not be available (conferences, sickness, committee meetings, other institutional responsibilities.) Why can’t the SES’s be left alone?
- There is a potential credibility gap between what this Standard requires and how training supervisors go about the practice. It will become very difficult for centers with a solo ACPE Supervisor to conduct Supervisory training. Either supervisory training will not be practiced at such centers or supervisors will not fully observe the standard.
- What is the need of the Supervisor in the room as SES verses Supervisory Candidate? Limited resources heighten the dilemma. Some centers have multiple supervisors, other centers have only one. Distance can be an issue in some areas of the region and country.
- What are the expectations of the SES? It creates a lack of experience for the SES who needs to reflect on his/her process at the Candidacy Committee.
- If a written standard contains unrealistic requirements, it is not a good standard.
- We need to follow the standard in case a complaint is filed.
- This standard increases the potential for complaints. Why create a standard that will increase the opportunity for Primary Supervisors to be liable?
- How is it that we trust a CPE student with no experience to visit a suffering patient but we don’t trust an SES with CPE students? Why can they not be left alone with CPE students? There is conflict here in practice when there should be a parallel.
- That standard can be changed in 5 years but we need to follow it now and begin to address it now.
- We need to note here that in creating standards for Readiness Students, we have formalized another level of certification. This may have consequences down the road.
- What needs to be said is that when the primary supervisor is training an SES, the primary supervisor is the only supervisor in the room. The SES has no rights and/or privileges as a supervisor. Also the CPE students need to be told who their primary supervisor is. It needs to be emphasized that it is not the SES. There cannot be any ambiguity here or gray area. Be clear at the outset about the role of the primary supervisor and the SES.
- I do not know why we need to allow the SES to be alone with the CPE students. The SES needs training. We cannot assume that he/she has skills they have never been trained to have. It puts the SES under a lot of pressure to expect him/her to be in charge of a CPE group. We are asking him/her to do more than is expected at that entry level.
- If we can allow an SES to be alone with a CPE group then why do we need a Supervisory Candidacy level? We are running the risk of undermining our own certification process.
- This is a good standard, we need to follow it whether we like it or not.
- In regard to standard 303.1, Faculty/Student Ratio, is there a standard about what an ideal faculty/student ratio would look like?

**At the Certification Committee meeting, two 2010 Standards-related issues were discussed: One concern focused on #5, page 12 of the 2010 Certification Manual, re: the readiness consultation, “ *The primary supervisor submits a one page paper, postmarked at least four weeks prior to the meeting, addressing the supervisor’s plans for supervisory education, an assessment of the student’s learning issues, a theoretical basis for working with the student, strengths and weaknesses of the theory, and any identified areas requiring consultation. This consultation is for the CPE Supervisor and is conducted immediately after the readiness consultation.*”**

Some Certification Committee members thought this paper submitted by the primary supervisor could bias the committee in their consultation with the SES. There was also concern that the same paper was required at Candidacy. Clarification was made that the one page paper is required at the Readiness Consult only. It was also stated that the paper does not encourage bias any more than would Supervisory evaluations. It was also pointed out that the one page paper is intended for consultation with the primary supervisor, not the SES.

**A second concern addressed v., page 16 of the Certification Manual, Supervisory Candidate Certification, Submit to all Committee Members and Presenters: v. \_\_\_\_” Theology/Spiritual Perspective Theory Position Paper – Student must submit the Theology/Spiritual Perspective Theory Position Paper to the Candidacy for consultation at this time. (see p. 20).”**

There has been much discussion in the ECR about this requirement. Some think it prematurely puts the prospective Supervisory Candidate on the Associate Supervisory Certification track. A response was that, despite our anxiety over this requirement, those prospective Supervisory Candidates do not need to be burdened with our anxiety about this issue. Let’s see how this new requirement plays out, for bad or good. One Certification Committee member pointed out that this new requirement has potential to improve the quality of the Theology/Spiritual Perspective Theory Paper because the Supervisory Candidate has a longer period of time to refine and more opportunity for feedback.

I would like to thank **Ruth Alpers, Marla Coulter-McDonald, Frank impicliche** and **Beth Newton-Watson** and for their assistance with the discussion. Also I would like to express my gratitude to **Frank Nation** for his help in recording these minutes.

Respectfully submitted,  
Joe Viti, Chair  
ECR Standards Committee

## REFLECTIONS FROM KENYA

**Cal Brand**

*[The following message was sent to the Regional Yahoo Group March 17, 2010. Learn more about Cal’s Kenya experience at his blog at [www.povpc.org](http://www.povpc.org) and click on the Kenya Project link].*

Greetings Friends: I trust Karl gave a brief report on the Kenya CPE mission at the February regional meeting. We are now past the mid unit review and headed for final evaluation, April 23. The group is doing very well as is Joseph Mothaly, the supervisor I have been observing. We are working on arrangements for him to receive some consultation through members of the Louisville Cluster in the year ahead.

It looks to me like it would be very good if another supervisor would come to Kenya next year (2011) and co-supervise a beginning group with Joseph. Housing would be provided and I would be glad to help raise the roughly \$10,000 that would be needed. It would be a wonderful opportunity for mutual learning and service. Check your calendar and let me know if you are interested.

One of the side projects I have been working on is laying the groundwork for an East African Pastoral Care and Education Alliance (or something like that). There is interest in following the path of Australia and New Zealand in forming an organization to support CPE and chaplaincy. Pretty exciting!

Thanks again for the assistance provided from the ECR and the Louisville Cluster. Come on over!

Cal Brand  
[calbrand@sbcglobal.net](mailto:calbrand@sbcglobal.net)

## ACCREDITATION NEWS, NOTES AND – DEADLINES FOR 10-YEAR REVIEWS, SITE VISITS, ETC.

**Accreditation Deadlines:** For 10 year reviews and any other Accreditation Site Visit requests (e.g., Satellite to Accredited Center) contact Ruth Alpers for deadline information.

- Reminder: Satellite Materials (see pages 32-34 in the Accreditation Manual) need to be in at least 30 days before beginning a program at the Satellite center and that a provisional letter must be received from the Accreditation Chair prior to recruiting students.

Direct your questions and/or requests for more information to: Accreditation Chairperson: Rabbi Ruth Alpers, Cincinnati Children’s Hospital, Department of Pastoral Care, 3333 Burnet Avenue, MLC 5022, Cincinnati, OH 45229; Ph: 513-636-6999; Fax 513-636-4971; [ruth.alpers@cchmc.org](mailto:ruth.alpers@cchmc.org).

## CERTIFICATION COMMITTEE DEADLINES

The next opportunity to meet the ECR Certification Committee will be Thursday, September 23, 2010, Fort Wayne, IN

- **Application to meet a committee** along with the certification fee must be postmarked by **Thursday, July 29, 2010** to: Frank S. Impicciche, ACPE Supervisor, CPE Coordinator, Clarian Health, 550 University Blvd., UH 1410, Indianapolis, IN 46202-5250. (Office 317-274-7415) (Fax 317-274-7440), [fimpicci@clarian.org](mailto:fimpicci@clarian.org)
- **Materials to committee members** must be postmarked by **Friday, August 27, 2010**.
- Questions/inquiries regarding the Regional Certification Committee to: Frank Impicciche, ACPE Supervisor, Coordinator, CPE, Clarian Health, 550 University Blvd., UH 1410, Indianapolis, IN 46202-5250. (Office 317-274-7415) (Fax 317-274-7440), [fimpicci@clarian.org](mailto:fimpicci@clarian.org)
- Questions/inquiries regarding the National Certification Commission to: Beth Newton Watson, Certification Co-Chair 317-965-9229; Clarian Health, Chaplaincy and Pastoral Education, P.O. Box 1367, WH 230, Indianapolis, IN 46206-1367; [bwatson@clarian.org](mailto:bwatson@clarian.org);

## JOB/EDUCATIONAL OPPORTUNITIES

- There were no announcements received for this newsletter. You may check the regional and national websites for current job postings. [[www.ecracpe.org](http://www.ecracpe.org) ; [www.acpe.edu](http://www.acpe.edu)]

**DEADLINE FOR NEXT NEWSLETTER**-April 30, 2010. Send to: [hjoanlyke@yahoo.com](mailto:hjoanlyke@yahoo.com) or via mail: 7672 Cottonwood Lane, Dexter MI 48130. For more information contact: 734-239-3423.

### CALENDAR OF EVENTS:

- 04/20-24/2010-ACPE Conference, Kansas City MO [see [www.acpe.edu](http://www.acpe.edu) for Program information]
- 09/24-25/2010-Fort Wayne Marriott, Fort Wayne, IN [details will be provided as they become available]
- 02/18-19/2011-ECR 'Spring' Conference, Hueston Woods, College Corner, OH [details will be provided as they become available]

### SUPERVISORY EDUCATION IN THE REGION

#### Associate Supervisors

Don Chase  
Deborah Damore  
Bill Foster  
Susan Harthon  
Vickie Johnson  
Vera Markovich  
Wayne McKenney  
Stephen O'Brien

#### Supervisory Candidates

Jose Albovias  
Ron Compton  
William Jensen  
Stacy Kenney  
Peggy Matacale  
Frank Nation  
Jill Rasmussen-Baker  
Sarah Reed  
Whit Stodghill  
Doug Vardell  
Jim Wright

## **OFFICERS OF THE REGION**

Dennis E. Kenny, Director

Karl Van Harn, Chair  
Judy Ragsdale, Chair Elect  
Ruth Alpers, Accreditation  
Marla Coulter-McDonald, Board of Reps  
Frank Impicciche, Certification Co-Chair [Regional]  
and Board of Reps  
Jim Wright, Budget & Investment  
Beth Newton Watson, Certification Co-Chair  
[National]  
Martha Amann, Clinical Members Co-Chair  
Stan Mullin, Clinical Members Co-Chair  
Lin Barnett, Nominations  
David Hurst, History  
Yoke Lye Lim Kwong, Professional Ethics  
Victoria Johnson, REM  
Frank Nation, Secretary  
Joe Viti, Standards

## **REGIONAL BUSINESS OFFICE CONTACT INFORMATION**

### **Regional Director:**

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Phone: (216) 312-6145  
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### **Business Office:**

H. Joan Lyke  
7672 Cottonwood Lane  
Dexter MI 48130  
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[hjoanlyke@yahoo.com](mailto:hjoanlyke@yahoo.com)

### **Websites Manager:**

The Rev. Dr. John F. Teer  
(956) 412-9210  
[John@ecracpe.org](mailto:John@ecracpe.org)

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BUDGET PROJECTIONS FOR 2010-2011

| Account Description                                       | Actual 12/31/2005 | Actual 12/31/2006 | Actual 2007      | Actual 2008      | Actual 2009      | Approved 2010    | 2010 Adjustments | Approved 2011    |           |
|---|-------------------|-------------------|------------------|------------------|------------------|------------------|------------------|------------------|-----------|
| <b>REVENUE</b>  | <b>Audited</b>    | <b>Audited</b>    | <b>Audited</b>   | <b>Audited</b>   | <b>Unaudited</b> |                  | <b>Approved</b>  |                  |           |
| Student Fees  | \$49,694          | \$54,346          | \$49,214         | \$58,080         | \$57,775         | \$59,000         | \$59,000         | \$71,040         | \$80/unit |
| Accreditation   | \$425             | \$2,850           | \$575            | \$300            | \$7,975          | \$7,750          | \$7,750          | \$7,750          |           |
| Certification   | \$3,250           | \$2,300           | \$2,075          | \$2,425          | \$2,825          | \$2,500          | \$2,500          | \$2,500          |           |
| Feb Conference  | \$9,320           | \$10,618          | \$9,815          | \$10,386         | \$10,705         | \$10,000         | \$11,000         | \$11,000         |           |
| Sept Conference   | \$7,046           | \$8,017           | \$7,291          | \$7,980          | \$12,359         | \$7,900          | \$8,000          | \$8,000          |           |
| CPE Day   | \$330             | \$1,155           | \$1,129          | \$0              | \$1,065          | \$0              | \$0              | \$0              |           |
| Interest/Dividends  | \$2,184           | \$3,326           | \$2,970          | \$2,075          | \$1,833          | \$2,000          | \$2,000          | \$2,000          |           |
| Other/Center  | \$8,250           | \$8,000           | \$7,750          | \$8,250          | \$7,500          | \$7,750          | \$7,750          | \$7,750          |           |
| Unrealized Inc/Loss                                       | \$330             | \$300             | -\$752           | -\$6,288         | -\$4,048         | \$0              | \$0              | \$0              |           |
| <b>Total Revenue</b>                                      | <b>\$80,829</b>   | <b>\$90,912</b>   | <b>\$80,067</b>  | <b>\$83,208</b>  | <b>\$97,989</b>  | <b>\$96,900</b>  | <b>\$98,000</b>  | <b>\$110,040</b> |           |
| <b>EXPENSES</b>   |                   |                   |                  |                  |                  |                  |                  |                  |           |
| February/Annual   | \$13,427          | \$14,275          | \$13,324         | \$15,009         | \$13,717         | \$15,000         | \$15,000         | \$15,000         |           |
| Fall Meeting/PCA  | \$8,786           | \$10,957          | \$10,884         | \$13,803         | \$16,818         | \$13,000         | \$13,000         | \$13,000         |           |
| <b>Total Conferences</b>                                  | <b>\$22,213</b>   | <b>\$25,232</b>   | <b>\$24,208</b>  | <b>\$28,812</b>  | <b>\$30,535</b>  | <b>\$28,000</b>  | <b>\$28,000</b>  | <b>\$28,000</b>  |           |
| <b>Contingency Fund</b>                                   | <b>\$125</b>      | <b>\$1,875</b>    | <b>\$2,836</b>   | <b>\$2,000</b>   | <b>\$1,630</b>   | <b>\$ 2,500</b>  | <b>\$2,500</b>   | <b>\$2,500</b>   |           |
| <b>Outstanding Checks</b>                                 | <b>\$0</b>        | <b>\$0</b>        | <b>\$0</b>       | <b>\$0</b>       | <b>-\$513</b>    | <b>\$0</b>       | <b>\$0</b>       | <b>\$0</b>       |           |
| <b>Committees</b>   |                   |                   |                  |                  |                  |                  |                  |                  |           |
| Accreditation   | \$1,637           | \$1,961           | \$5,348          | \$4,573          | \$4,143          | \$4,500          | \$4,500          | \$4,500          |           |
| Accr Chair Salary   | \$0               | \$0               | \$0              | \$4,991          | \$5,000          | \$5,000          | \$5,000          | \$5,000          |           |
| Admin Council   | \$1,545           | \$1,212           | \$2,409          | \$2,569          | \$3,354          | \$2,500          | \$2,500          | \$2,500          |           |
| RD Recruitment  | \$0               | \$0               | \$0              | \$0              | \$4,754          | \$0              | \$0              | \$0              |           |
| Budget & Investment                                       | \$464             | \$562             | \$310            | \$465            | \$480            | \$700            | \$700            | \$700            |           |
| Certification   | \$6,307           | \$6,043           | \$6,751          | \$9,004          | \$7,789          | \$7,000          | \$7,500          | \$7,500          |           |
| Clinical Members  | \$441             | \$435             | \$448            | \$280            | \$240            | \$500            | \$500            | \$500            |           |
| History   | \$0               | \$0               | \$0              | \$300            | \$210            | \$300            | \$800            | \$800            |           |
| July CPE Day  | \$319             | \$511             | \$1,038          | \$0              | \$1,065          | \$0              | \$0              | \$0              |           |
| LongRangeDev/Strategic                                    | \$0               | \$0               | \$0              | \$222            | \$510            | \$1,000          | \$1,000          | \$1,000          |           |
| Nominations   | \$102             | \$0               | \$185            | \$224            | \$367            | \$300            | \$350            | \$350            |           |
| Professional Ethics                                       | \$1,600           | \$0               | \$1,000          | \$26             | \$726            | \$1,500          | \$1,500          | \$1,500          |           |
| Program   | \$509             | \$255             | \$114            | \$0              | \$0              | \$300            | \$300            | \$300            |           |
| REM/Region  | \$1,506           | \$750             | \$1,500          | \$1,028          | \$1,230          | \$1,500          | \$1,500          | \$1,500          |           |
| REM/Invitational  | \$0               | \$0               | \$5,000          | \$0              | \$0              | \$0              | \$0              | \$0              |           |
| Research  | \$0               | \$0               | \$500            | \$500            | \$0              | \$500            | \$500            | \$500            |           |
| SES/SC Event  | \$1,155           | \$817             | \$939            | \$628            | \$626            | \$1,500          | \$1,500          | \$1,500          |           |
| Standards   | \$522             | \$502             | \$483            | \$743            | \$829            | \$525            | \$525            | \$525            |           |
| <b>Total Committees</b>                                   | <b>\$16,107</b>   | <b>\$13,048</b>   | <b>\$26,025</b>  | <b>\$25,553</b>  | <b>\$31,323</b>  | <b>\$27,625</b>  | <b>\$28,675</b>  | <b>\$28,675</b>  |           |
| <b>Business Office</b>                                    |                   |                   |                  |                  |                  |                  |                  |                  |           |
| Director Salary/Housing                                   | \$14,121          | \$14,615          | \$15,536         | \$16,968         | \$16,962         | \$16,962         | \$16,962         | \$16,962         |           |
| Director Travel   | \$3,404           | \$3,288           | \$4,179          | \$3,800          | \$5,496          | \$3,800          | \$3,800          | \$3,800          |           |
| Director Dues   |                   |                   | \$400            | \$400            | \$85             | \$400            | \$400            | \$400            |           |
| Staff Salary  | \$13,513          | \$13,970          | \$14,867         | \$16,110         | \$16,232         | \$16,232         | \$16,232         | \$16,232         |           |
| Staff Travel  | \$626             | \$700             | \$581            | \$800            | \$800            | \$800            | \$800            | \$800            |           |
| Telephone   | \$1,354           | \$782             | \$630            | \$800            | \$447            | \$800            | \$400            | \$400            |           |
| Supplies  | \$119             | \$272             | \$153            | \$400            | \$158            | \$400            | \$400            | \$400            |           |
| Internet Provider Svcs                                    | \$714             | \$517             | \$598            | \$532            | \$598            | \$1,000          | \$1,000          | \$1,000          |           |
| Web Mgr Honorarium  | \$0               | \$0               | \$700            | \$1,650          | \$3,600          | \$3,600          | \$3,700          | \$3,700          |           |
| Printing  | \$2,451           | \$2,345           | \$265            | \$430            | \$42             | \$1,000          | \$200            | \$200            |           |
| Postage   | \$2,348           | \$2,308           | \$805            | \$653            | \$408            | \$1,000          | \$500            | \$500            |           |
| Acct Fees   | \$1,120           | \$2,271           | \$1,365          | \$571            | \$606            | \$1,200          | \$500            | \$500            |           |
| Auditor   |                   |                   | \$2,250          | \$2,250          | \$2,250          | \$2,250          | \$2,250          | \$2,250          |           |
| Liability Insurance/ACPE                                  | \$986             | \$2,082           | \$1,091          | \$1,748          | \$2,793          | \$1,100          | \$2,500          | \$2,500          |           |
| Miscellaneous   | \$0               | \$0               | \$0              | \$300            | \$0              | \$300            | \$300            | \$300            |           |
| Reg Admin Bonus   | \$0               | \$0               | \$0              | \$0              | \$0              | \$0              | \$500            | \$0              |           |
| <b>Total Business Office</b>                              | <b>\$40,756</b>   | <b>\$43,150</b>   | <b>\$43,420</b>  | <b>\$47,412</b>  | <b>\$50,477</b>  | <b>\$50,844</b>  | <b>\$50,444</b>  | <b>\$49,944</b>  |           |
| <b>Total Revenue</b>                                      | <b>\$80,829</b>   | <b>\$90,912</b>   | <b>\$80,067</b>  | <b>\$83,208</b>  | <b>\$97,989</b>  | <b>\$ 96,900</b> | <b>\$98,000</b>  | <b>\$110,040</b> |           |
| <b>Total Expenses</b>                                     | <b>\$79,202</b>   | <b>\$83,305</b>   | <b>\$96,489</b>  | <b>\$103,777</b> | <b>\$113,452</b> | <b>\$108,969</b> | <b>\$109,619</b> | <b>\$109,119</b> |           |
| <b>Total YTD</b>  | <b>\$1,627</b>    | <b>\$7,607</b>    | <b>-\$16,422</b> | <b>-\$20,569</b> | <b>-\$15,463</b> | <b>-\$12,069</b> | <b>-\$11,619</b> | <b>\$921</b>     |           |
| As approved by Budget & Investment Committee Feb 18, 2010 |                   |                   |                  |                  |                  |                  |                  |                  |           |
| Approved by the Admin Council Feb 19,2010                 |                   |                   |                  |                  |                  |                  |                  |                  |           |
| As approved by the General Business Meeting Feb 19, 2010  |                   |                   |                  |                  |                  |                  |                  |                  |           |





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**ASSOCIATION FOR  
CLINICAL  
PASTORAL  
EDUCATION, INC.**

**Teresa E. Snorton, D. Min.**  
Executive Director  
**Deryck Durston, M.Div., S.T.M.**  
Associate Director

March 18, 2010

Dear ACPE Regional Directors,

I am pleased to tell you that a decision was made on March 17, 2010 to accept the seller's counter-offer on the property at 542 Church St. in Decatur, GA and thus begin a capital campaign to establish a new home for ACPE that will include an Academy for Continuing Education!

The closing for purchase of the property is set for April 9th. Our intent is to have the funds for purchase in hand at the closing.

Plans are in place to launch the Capital Campaign at the ACPE Members Luncheon meeting on Friday, April 23.

I invite you as a leader of ACPE to participate in this exciting new venture by making a gift / pledge to the capital effort! Please share this information with your regional membership and encourage each member to learn more about the Capital Campaign and become engaged in helping to achieve success!

I hope to see you in Kansas City in April!

A handwritten signature in black ink that reads 'Sally A. Schwab'. The signature is written in a cursive, flowing style.

Sally  
[sally.schwab@heartland-health.com](mailto:sally.schwab@heartland-health.com)